

HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Summons to Environment Committee Members

The meeting of the Environment Committee will be held at Honeybourne Sports (Pavilion)
Bretforton Road, Honeybourne
5th September 2023, at 7:15pm

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item EC- 012 below. Members of the public are welcome to address Council with regard to items on the agenda or for future meetings, however this is not an opportunity for wider debate and the opportunity to speak is limited to 3 minutes per person, the open session will last for no longer than 15 minutes subject to the Chairman discretion. There is no expectation on the council to respond to any comments made at this time.

Agenda

EC-009 Apologies

To receive apologies from absent members and record the reason for absence.

EC-010 **Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

EC-011 **To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

EC- 012 **Open Session – Participation to hear from members of the public.**

EC- 013 **To approve the previous minutes.**

To approve adoption of the minutes of the Environment Committee meeting held on 4th July 2023.

EC- 014 **Gabion Benches**

To note the 2 gabion benches for the wildflower meadow have been installed in the Wildflower Meadow. One of the benches has been donated by a resident in memory of grandparents.



EC-015 **Goal post**

To note the single goal post has been installed at the Leys playing field.



EC- 015 Park Benches

To consider and approve locations for 2 park benches at the Sports Field.

EC -016 Picnic Table

To consider and approve a permanent location for picnic table for the Leys Playing Field. The table was temporarily located next to the bench (see photograph on the left) so that residents could use it during the summer school holiday. Following the temporarily installation a resident living next to the field complained that the location of the bench is in the eye line of his/hers child’s bedroom. The table has now been moved out of his/hers eyeline. (Photograph on the right)



EC -017 Open day at the Sports Field.

Cllr Robert Raphael the Chair of WDC can be available on Saturday 7th October at 11 am to officiate at the opening for the new sports and wellness equipment. To approve the date so that a formal invitation can be issued by the Chairman of the Council. To publicise the open day to residents in the village news, PC’s noticeboard, website and Facebook. Clerk has asked the Parish Games Secretary if any of the Parish Games Pétanque Team could attend to show the attendees how to play the game at the opening. To approve light refreshment to be served at the on the day.

EC -018 To consider and approved quote for the purchase of a storage unit for the Sports Field.

The unit is required for the safe storage of cricket equipment and other items which are currently taking up space in the changing room. Obviously, the PC will not be able let organisations, who may wish to rent the pavilion, use the changing room if it continues to be used for storage.

Description	Cost
<p>Non- Insulated</p> <p>4m x 2.1m Standard Flat Pack Store, Galvanised Finish -</p> <ul style="list-style-type: none"> • End mounted door 1.25m wide. • Door panel box panel 0.6mm profile galvanised steel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side Wall and roof box panel 0.6mm profile galvanized steel. • Floor- pre-fitted 18mm grade 3 “Norbord” Canadian Sterling Board Screwed to a galvanised steel profile frame. • 454 kg 	<p>£1,770 + £265 delivery</p>
<p>4m x 2.1m Standard Flat Pack Store Powder coated Green or Blue.</p>	

<ul style="list-style-type: none"> • End mounted door 1.25m wide, hinged on the right outward opening. • Door - 0.6mm box profile galvanised steel panel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side Wall and roof box panel 0.6mm profile galvanized steel. • Floor- pre-fitted 18mm grade 3 “Norbord” Canadian Sterling Board Screwed to a galvanised steel profile frame. • Weight 454 kg 	£1,995 + £265 delivery
Insulated	
<p>4m x 2.1m Insulated Flat Pack Store (Green)</p> <ul style="list-style-type: none"> • End mounted door 1.25m wide, hinged on the right outward opening. • Door - 0.6mm box profile galvanised steel panel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side walls & Roof Panel- Panels are composed of outer and inner skin that shall be 0.40mm painted with 5 micron primer, 20 micron finishing coat galvanised steel sheet, 40mm thickness polyurethane insulation in between. • Weight 553 kg 	£2,675 + £265 delivery

20 ft New(One Trip) Shipping container – the containers have been loaded with goods and completed one journey from the factory abroad to the UK. To keep the cost of moving the container to the UK to a minimum it will be loaded for the journey and then emptied once upon arriving at a UK port. The container is than redundant.

The suppliers advises purchasing a new one trip shipping container instead of a used container based on the following ;

- Used shipping containers are a minimum of 10 years old and will have spent their lifetime being shipped internationally.
- Due to their age and previous use these containers will show signs of wear and tear.
- Cosmetically these containers don’t look as good as a one trip container. Surface rust and or repair patches externally and or internally. Large logos or branding externally.
- Will not be able to choose the colour.

Description	Cost
Quotation 1	
<ul style="list-style-type: none"> • Length 20ft, Width 8 ft, Height 8ft x 6 inches. • Weight 2185 kg. • Do not include lock box • Insulate the internal roof. Bamboo floor 	£2800.00 include delivery
	£ 600.00
Total cost	£3400.00
Quotation 2	
<ul style="list-style-type: none"> • Length 20ft, width 8ft, Height 8ft x 6inches • Weight 2185 kg • Lock box included • 27 mm marine ply floor • Colour – blue or green 	£2660.00 including delivery

<ul style="list-style-type: none"> • Wind and airtight • Padlock • Insulate the internal roof. There is no need to insulate the floor as it has a 27mm marine ply laid on top of the container floor 	<p>£60.00</p> <p>£250.00</p>
Total cost	£2970.00

EC- 019 To consider creating a parking by the entrance of the carpark of the Sports Field.

Members should note that part of the criteria that the PC had to consider at the time of submission of the Legacy Grant application was to demonstrate that there was no adverse impact to the environment. The PC submitted in their application that residents will be able to walk to the facilities without using public transport or their cars.

Most residents that use the newly installed facilities at the Sports Field do not use their cars therefore there is sufficient parking at the entrance of the Sports Field. For groups that require parking there is already an arrangement in place where they will be given access to the the Sports Field carpark when they contact the Clerk.

EC- 020 Update on WDC grant for Solar panels

Clerk has asked the WDC Engagement Office if the PC could apply for a Legacy Grant or any other grant for solar panels. The officer has confirmed that solar panels alone will not qualify for Community Legacy Grant and the officer has also checked with the Carbon Reduction Manager of WDC and WDC do not have any other grants available for solar panel.

EC-021 To agree date for the next meeting.

Linda Stanton

Parish Clerk
30th August 2023

<p>Environment Committee Members: Cllrs A Attridge, C Clear, G Clelland, H Jobes, C Steward & S Sidwell</p>
