

HONEYBOURNE PARISH COUNCIL

**Minutes of the Parish Council meeting held at Honeybourne Village Hall, Harvest Close,
Honeybourne WR11 7RH
on Tuesday 10th October 2023**

Members present: Cllrs: H Jobes (Chairman), C Steward (Vice- Chairman), T Askew, A Attridge, C Clear, G Clelland, B Dubb, S Sidwell and Z Thorpe

In attendance: Parish Clerk, Linda Stanton.
District Cllr J Ciotti – Arrived 19:00 departed 20:35
District Cllr Hannah – Arrived 19:00 departed 20:35
County Cllr A Adams – Arrive 20:05 departed 20:20

23/249 Apologies : Cllrs T Askew- work commitment & A Mathias - personal

23/250 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council’s decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

The Chair reminded all members to declare their interest at the start of the meeting and it was not the responsibility of the Chair or the Clerk to remind members of their declaration of interest.

Cllr	Minute	Interest	Reason
G Clelland	Item 23/257 (a & f) <ul style="list-style-type: none"> • a) Payment to Limebridge Rural Services • f) Approve quote for Christmas tree • a) Payment of grant to Short Mat Bowls 	ODI- Personal friend ODI- Member of the Bowls club	
H Jobes	Item 23/260 (b) <ul style="list-style-type: none"> • Allotments 	ODI- Plot holder	
B Dubb	Item 23/257 (a) <ul style="list-style-type: none"> • Payment of Grant to Honeybourne Village Fete Item 23/260(b) <ul style="list-style-type: none"> • Allotments 	ODI- Volunteer Plot holder	
S Sidwell	Item 23/242 (i) <ul style="list-style-type: none"> • Grant application from Honeybourne Village Fete 	ODI- Volunteer	

23/251 To consider any dispensations

There were none.

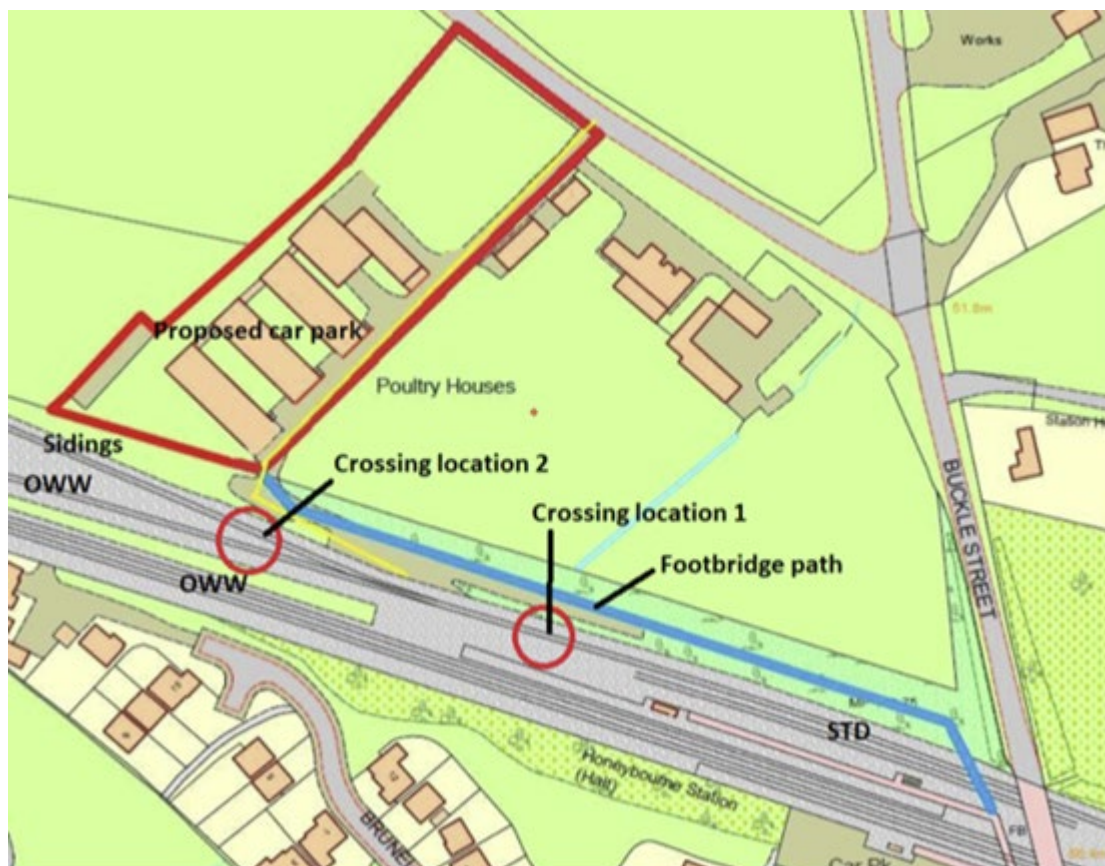
23/252 Open Session Participation to hear from:

- a) Members of the Public.
A resident raised a concern regarding the PRoW by the old railway bridge and asked if the PRoW volunteers could clear the vegetation under the railway bridge.
- b) Supporting organisations, - South Worcestershire Policing Team.
Not present
- c) Worcestershire County Councillor – A. Adams (Littletons division) - The Chair welcomed Cllr Adams and asked if he wished to address the Parish Council.

County Cllr Report:

Network Rail gives the green light to the new Honeybourne Railway Station Car Park

WDC bought some land opposite the platform at Honeybourne Station just off Sheenhill Rd over 4 years ago to build a new railway car park with 200+ parking spaces. Unfortunately, Network Rail wanted £4million from WDC to connect to the existing pedestrian bridge so the project was put on hold. Over the last few years I have held several meetings with representatives from Network Rail and WDC, and started a campaign of writing to the CEO of Network Rail pushing for a cheaper option. The Parish Council, the MD of WDC, and our MP all wrote to the CEO. And at last we have some progress. NR have agreed that a pedestrian level crossing from the new car park to the platform can be constructed over the redundant rail track to Long Marston so the project can go ahead at a much-reduced cost. So hopefully the new Honeybourne Railway Station car park will be built in the next 12-18 months. See below map showing the proposed crossings.



Reminder - Friends of Honeybourne Railway Station?

Just a thought, many visitors to Honeybourne now come by train, and so it is their first impression of Honeybourne. Unfortunately the pedestrian bridge is becoming overgrown with brambles and other growth, looks slightly tired, and there is a lack of flowers. Some other villages have a team of volunteers that keep their train station looking nice. Does the Parish see any merit in asking for volunteers to be “Friends of Honeybourne Station” and to keep it looking smart? A bit like the 40+ volunteers have with “Pebworth in Bloom”?

NEW drains under the Honeybourne Bridges should help alleviate the flooding

Honeybourne Rd was closed for 2 weeks whilst WCC installed a new network of drains on the Honeybourne side and fitted large gullies to the existing drains. See photo below. Is this the end of the deep flood water under the bridges? I hope so!



Highways:

There are still some road and footway maintenance in progress in Worcestershire please check <https://one.network/> to see all the temporary road closures on a regular basis. Also, please clear any debris off the road gullies near your homes to allow any rain to drain away.

1. Reminder - This is the time of the year to check and clear all ditches.
2. Reminder - Also can all home owners cut over-hanging shrubs and hedges that restrict pedestrians walking on the pavements.
3. Flooding at Chalk Farm , Buckle Street – Culvert jetted, but some ditches still need to be dug out by the landowners/residents.
4. REMINDER –There are still too many weeds and grass growing on kerbs and roads and pavements which cause damage to the infrastructure. Please use the Lengthsman to apply weedkiller where necessary.

Welford Closed Bridge	
Initial closure: Mon 2nd Oct - Mon 23 Oct am (Foot & Cycle Access only)	Reopening with traffic lights: Mon 23 Oct Pm - Sun 29th Oct
2nd Closure: Mon 30th Oct - Fri 22nd Dec (Foot & Cycle Access only)	Christmas - bridge open Sat 23 Dec - Mon 19 Feb
3rd Closure: Tue 20th Feb - Wed 19 Mar (Foot & Cycle Access only)	-

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it
Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

County Council Divisional Fund

Applications for the Divisional Fund are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me on adams.pebworth@gmail.com

The following grants have been requested, and some have already been approved & paid

1. Honeybourne Village Hall – grant to help provide a Senior Citizen lunch for the Coronation
2. Honeybourne School – grant to help build a “Growing Hope” garden
3. Honeybourne Bowls Club – grant for a contribution towards a new mat
4. Cleeve Prior Heritage Trust – grant for new tables
5. Pebworth Bells – grant to help improve their Website

6. Freedom Day Centre – grant for a defibrillator
7. Cleeve Prior Art Club – grant for portrait training
8. Coffee Mornings in Pebworth Village Hall – grant requested for soup kettle and hall hire
9. Offenham Cricket club – grant towards an artificial wicket for training
10. Honey Tots Playgroup, Honeybourne – grant requested for some play equipment

Notice from the Police



Cllr Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile: 07725979277 or www.alastairadams.org

- d) Wychavon District Cllr H Robson. – The Chair welcomed Cllr Robson and asked if she wished to address the Parish Council.
Cllr Robson informed Council that the planning officer is still waiting to receive responses from other consultees following further information submitted from Deeley Homes.

The Chair welcomed Cllr Ciotti and asked if she wished to address the Parish Council.
Cllr Ciotti had walked around the village to familiarise herself with the area as she does not live in Honeybourne. She also assisted with the litter pick that was organised by the PC.

- e) Working Groups updates
- I. PRoW and ditch Clearing – A litter pick was carried out on 24th September.
 - II. Traffic Management and Speeding – The group will have a meeting at the Village Hall on Tuesday 17th October 2023 at 7:30pm

23/253 Adoption of minutes

- I. To approve adoption of the minutes of the Parish Council meeting held on 12th September 2023 and Confidential Meeting held on 12th September 2023.

Resolved:

- I. That the minutes of the Parish Council meeting held on 12th September 23 be approved as an accurate record and signed by the Chairman.
- II. That the minutes of the Confidential meeting held on 12th September 23 be approved as an accurate record and signed by the Chairman.

23/254 Chairman's report


HMJ

310

1. GWR Poppy Train – During Covid lockdowns, when local memorial ceremonies were not always possible, the train operator organised a number of “Poppy Trains” to take wreaths from local communities to Paddington Station to mark Armistice Day. This meant that communities from across the Great Western network could be represented in the annual service of remembrance at Paddington Station’s War Memorial. The Poppy Trains have been so well supported that they have continued to run them each year and they have invited the Chair of Honeybourne Parish Council to participate by presenting a wreath when the Poppy Train calls at Honeybourne Station on Friday 10th November at 0757hrs on Platform 2. This year also marks the 70th anniversary of the Korean War, called by many as ‘the Forgotten War’
2. Opening of the Wellness equipment at the Sports Field. There was a good turnout for the opening.
3. The Chair thanked Cllr Z Thorpe for the photographs she has taken of the village for the new PC website.

23/255 Clerk’s Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Department of Health & Social Care- Defibrillator funding	Grant application submitted for defibrillator to be located at the new retail units at Sycamore Drive. The PC will be required to raise circa £750 The DHSC fund will support distribution of 2000 AEDs across England. 100 of these will be fully funded, selected from applications in areas that most need a defibrillator. Other applications will receive a contribution from DHSC and London Hearts, alongside their own match funding.
b) Water on the road and uneven footpath	Resident reported uneven pavement outside No 47 High Street and uneven road surface. Reported to WCC.
c) Station Road- uneven pavement	Resident reported uneven pavement along Station Road. Reported to WCC.
d) Overhanging tree	The overhanging branches along the road outside Baldwyn Court have been cut back.
e) Parish Council website	Updating of the Parish Council website has been completed. To view the updated website follow link below. www.honeybourne-pc.gov.uk
g) Land drain at Owl Homes site.	Owl Homes has confirmed that the land drain has been installed.
h) Invitations for Sports Field Opening	Invitations have been issued to all County, District and Parish Councillors. Mr Nigel Huddleston MP has a prior engagement at 10 am. However his PA has informed me that he will endeavour to come to the Sports Field as soon as possible.
i) Storage container	An order has been placed for a storage container to be located at the Sports Field.
j) Signage	Signage for the equipment at the Sports Field has been installed. Handyman has also constructed scoring posts for the Pétanque Court. 
Resolved: That the report be noted.	

23/256 Correspondence & Circulations Received

a) South Worcestershire Development Plan Review (circulated to all Members)	The Plan have been submitted to the Secretary of State for independent examination in public.
b) West Mercia- Monthly Fraud Bulletin (September)	Circulated to all members
Resolved: That correspondence be noted.	

23/257 Finance

a) To approve bills for payment for October.

Invoice no	Cheque no	Supplier	Description	Net £	Vat £	Gross £
V02140321096	Direct Debit	EE	PC mobile phone	23.43	4.69	28.12
1229222-0	Direct Debit	SKY Business	Pavilion phone line (22 nd Sep - 21 st Oct 23)	26.95	5.39	32.34
844844907	Direct Debit	British Gas	Pavilion Power and heating	67.04	3.35	70.39
10384	BACS	Sweet n Tasty	Cakes for Opening of Wellness Equipment at Sports Field	75.00	-	75.00
2775	BACS	Limebridge Rural Services	Grounds maintenance	1370.00	274.00	1644.00
SIN117466	BACS	Fairview Trading Co. Ltd	Handyman materials – timber, woodscrews for signs boards and sports field	73.95	14.79	88.74
Tax month 7	BACS	HMRC	HMRC	725.54	-	725.54
Tax month 7	BACS	Staff Salary	Staff Salary	2030.79	-	2030.79
Tax month 7	BACS	Worcestershire Pension	Employer and employee contribution	703.90	-	703.90
	BACS	J Hyde	Handyman work	303.00	-	303.00
SI-9611	BACS	Security 4 Systems	Annual licence for Mailboxes exchange	228.90	-	228.90
SI-9614	BACS	Security 4 Systems	IT Support and website hosting	83.99	-	83.99
BP3130-2	BACS	Brodie Planning Associates	Preparation and submission of subsequent letter of objection following additional information supplied to planning officer	300.00	60.00	360.00
Proforma no: 0000026833	BACS	Cleveland Containers	20' New One Trip container	2970.00	594.00	3564.00
	BACS	Honeybourne Short Mat Bowls	HPC Grant for purchase of bowls	400.00	-	400.00
	BACS	Honeybourne Village Fete	HPC Grant to cover cost of portable toilets and insurance for 2024 fete	500.00	-	500.00
Equal Pre- paid debit card						
Invoice	Date	Supplier	Description	Net £	Vat £	Gross £
IEN2023046389927	26 th Sept 2023	Adobe System Software	Adobe software subscription	16.64	3.33	19.97
01092023	1 st Sept 2023	PSW	Printing of 10 sets of policies for Cllrs (510pages) & a pack of A5 white envelopes	37.85	-	37.85
349246	7 th Sept 2023	Post Office Ltd	8 1 st Class stamps	8.80	-	8.80

1486	5 th Oct 2023	Co-op - Bidford	Orange juice & wooden cutlery for Sports Field opening of Wellness equipment	9.17	1.83	11.00
346930	4 th Oct 2023	The Flowerman	Ribbon to make bow for official opening of Wellness equipment	7.00	-	7.00
144849	7 th Oct 2023	One Stop Shop	Milk for official opening of Wellness equipment	1.92	0.38	2.30
Resolved: Voting 5 for and 3 abstentions						

b) To approve bank reconciliation for September 2023.

Honeybourne Parish Council

30 September 2023 (2023 - 2024)

Prepared by:

Date:

Approved by:

Name and Role (Clerk/RFO etc)

Date:

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2023		148,451.73
	Cash in Hand 01/04/2023		239,756.05
	ADD Receipts 01/04/2023 - 30/09/2023		
	SUBTRACT Payments 01/04/2023 - 30/09/2023		388,207.78
	Cash in Hand 30/09/2023 (per Cash Book)		159,993.24
			228,214.54
	Cash in hand per Bank Statements		
	Petty Cash	30/09/2023	0.00
	Lloyds Business Bank Instant	30/09/2023	211,282.10
	Lloyds Treasurers Account	30/09/2023	16,679.89
	Prepaid Debit Card Equals	30/09/2023	252.55
			228,214.54
	Less unrepresented payments		228,214.54
	Plus unrepresented receipts		
B	Adjusted Bank Balance		228,214.54
A = B Checks out OK			

Resolved:

That the bank reconciliation for September 2023 be approved.

c) To note receipt of Precept 2 of £42,140.00 and Precept Grant 2 £2736.00.

Resolved:

That the receipt of Precept 2 of £42,140.00 and Precept Grant 2 £2736.00 be noted.

d) To note receipt of VAT reclaim of £20,570.79

Resolved:

That the receipt of Vat reclaim of £20,570.79 be noted.

e) To note comparison of budget to actual expenditure from April – September 2023

Resolved:

That the comparison of budget to actual expenditure be noted.

f) To approve cost of £930.00 for supply of a Christmas tree including installation of lights, disposal of tree and storage of lights. Only one supplier could comply with the Council's specification.

Resolved:

Voting 8 for, 1 abstention to approve the quote of £930.00 for the supply of a Christmas tree including installation of lights, disposal of tree and storage of lights.

23/258 To review and adopt the following policies to comply with legislation

- I. Scheme of Delegation to Clerk and Standing Committee
- II. Freedom of Information Policy
- III. Data Protection Policy
- IV. Document Retention Policy
- V. Publication Scheme

Resolved:

That the policies be approved.

23/259 Committee and Working Groups report.

There were none.

23/260 Environment & Community Wellbeing.

a) To consider allowing the hot air balloon person to resume their use of the Sports Field

Resolved:

To allow hot air balloon person to resume use of the Sports Field on the condition that they drive along the edge of field and not to use the field when it wet.

b) To consider asking allotment holders to keep all access/communal areas maintained all plants, trees etc to be contained within the perimeter fences. If this is not enforced the Allotment Secretary will be unable to maintain the paths between the respective allotments. It is also a H & S issue.

Cllrs Jobes (Chair) and Dubb left the meeting at 20:05 following their declaration of interest in agenda item 23/250(b). Cllr Steward (Vice-Chair) chaired this item

Resolved:

That the plot holders must abide by their tenancy agreement to keep all access/communal areas maintained all plants, trees etc to be contained within the perimeter fences of their plots.

Cllrs Jobes and Dubb returned to the meeting at 20:10 following the conclusion of agenda item 23/260 (b).

c) To consider having the Christmas Tree Lights Switch On event on Friday 29th November or Friday 6th December 2024.

Resolved:

To approve Friday 29th November 2024 for the Christmas Tree Lights Switch On.

**d) To discuss Cllrs having a .gov.uk designated email address e.g
firstname.surname@honeybourne-pc.gov.uk**

Resolved:

To approve Cllrs to have a .gov.uk designated email address.

23/261 Planning

a) Members to respond to planning application.

WDC ref	Site Address	Proposal
W/23/01884/OL	Land At (Os 1134 4541), Buckle Street, Honeybourne	Application for Section 37 consent- Installation of a new overhead line.

Resolved:

To support the application

a) To note planning comments submitted by Brodie Planning on behalf of PC (Appendix 1 pages 317 -319)

WDC ref	Site Address	Proposal
W/23/00919/OUT	Land At (Os 1221 4441) Stratford Road, Honeybourne	Outline planning application(including details of means of access) for up to 40no dwellings with associated infrastructure.
Description of additional information/amendment		Proposed site plan (rev L) technical note re LVIA, Stage 1 RSA and technical notes for highways.

Resolved:

That the comments be noted.

23/01794/OUT	Phase 1B, Long Marston Airfield, Campden Road, Lower Quinton, Stratford- upon Avon.	Hybrid Planning Application comprising: a) Full application for 376 homes including 132 affordable homes, car parking and all ancillary enabling works and demolition of existing buildings/structures. b) Outline application (matters reserved relating to site access, landscaping, appearance, layout and scale) for a serviced parcel of land for a future primary school.
--------------	---	---

Resolved:

There is insufficient infrastructure in Honeybourne to accommodate the potential residents from Long Marston Airfield who may be coming to use the train station in Honeybourne. There is insufficient parking at the station now. Train commuters are already parking illegally in surrounding private housing estates.

23/262 Members are reminded to notify the Clerk of any items for discussion at the next Council meeting by 30th October 2023.

23/263 Date and venue of the next Parish Council meeting

Next Parish Council meeting 14th November 2023, 7:15pm at Honeybourne Village Hall.

The meeting concluded at 20:20

Signed:
Chairman, Honeybourne Parish Council

Date:
14th November 2023

Council Members: H Jobs (Chairman), Vice – Chair C Steward, A Attridge, T Askew, B Dubb,
C Clear, G Clelland, A Mathias, S Sidwell and Z Thorpe.

HMJ

FAO: [REDACTED]
Development Management Planning Services
Wychavon District Council Civic Centre
Queen Elizabeth Drive
Pershore
WR10 1PT

Tuesday 3rd October 2023

RE: Application W/23/00919/OUT - Outline planning application (including details of means of access) for up to 40no. dwellings with associated infrastructure at Land At (OS 1221 4441), Stratford Road, Honeybourne.

Dear [REDACTED]

In response to your letter dated 20th September, I have been instructed on behalf of Honeybourne Parish Council (HPC) to review the additional information & plans provided by RCA Regeneration and consider whether they should submit any further representation in connection with the proposed development.

Unfortunately, the additional information and plans relate solely to highway and landscape consultee responses received and do not attempt to address the points raised within HPC's original letter of objection dated 16th June 2023 - other than to state within the covering letter dated 5th September 2023 that these points are suitably addressed within the original application documents and Planning Statement.

Clearly, the HPC do not consider this to be the case and as such, wish to maintain their objection based on the following grounds:

- 1. Principle of Development**
- 2. Impact on the Rural Character of the Settlement and Landscape**
- 3. Quantum of the Development**
- 4. Accumulative Impact of the Proposal on the Existing Settlement**

1. Principle of the Development

No further clarification has been provided by the applicant on the principle of development, as raised within the Parish Council's original letter of objection. Notwithstanding the fact that the 'tilted balance' is engaged, the volume of material considerations which weigh against the proposals, in addition to Honeybourne's housing need already being met, clearly outweigh any benefits provided by the additional supply which would be created. The proposals therefore fail to comply with Policies H4 and H5 of the Honeybourne Neighbourhood Plan, and the scheme is not considered to be acceptable in principle.

2. Impact on the Rural Character of the Settlement and Landscape

The applicants landscape professional has failed in their comments dated 1st August (submitted as additional information) to respond to the points of concern raised by the landscape officer's consultee response dated 3rd July 2023.

For the reasons set out in the original letter of objection, HPC maintain their objection and add that insufficient information has been provided by the applicant; despite the request for said additional information by the LPA's landscape officer in respect of the inclusion of an assessment of views from the elevated public footpaths at Baylis's Hill to the North and Kite's Hill to the Northeast.

As set out in the Landscape and Visual Assessment (LVA) and confirmed by the LPA's landscape officer the impact of the proposal from viewpoint 3 (Mickleton Road) even with mitigation measures, would have a moderate visual impact and a minor/negligible character impact. As such, an objection on grounds of impact upon the rural character of the settlement and landscape remains.

3. Quantum of Development

No further information or clarification has been provided by the applicant in regard to the quantum of development. As such, Honeybourne Parish Council wish to re-iterate that the proposed development would lead to an unacceptable form of development that would fail to respect the existing pattern and grain of development in the surrounding area and would harm the rural character of the settlement and surrounding landscape. As such, the scheme would represent overdevelopment of the site and would not comply with the requirements of H5 of the HNP, SWDP13, SWDP21, SWDP25.

4. Accumulative Impact of the Proposal on the Existing Settlement

An additional letter from Magna Transport Planning has been provided to the LPA concerning the 10 items raised by the Highways Authority in their initial objection. This information, including additional and amended plans, appears to suggest that visibility from the proposed site access will be acceptable, and that the additional traffic generation from the site can be safely accommodated on the existing highway.

The Parish Council will be guided by the Local Lead Highway Authority (Worcestershire County Council) on this matter and await their response to the additional information submitted.

Summary

In light of the above, the proposal is still considered to be contrary to the local development plan policies and the National Planning Policy Framework. The scheme is considered to conflict with the spatial strategy for the area and the number of new homes would result in the loss of a key rural gap that makes a valuable contribution towards the rural character of the settlement in this part of the village; and does not respect the prevailing linear form of the surrounding existing development in a sensitive transitional location between existing built form of the settlement and open countryside.

For these reasons the application is contrary to policies **SWDP2, SWDP13, SWDP21, SWDP25** of the South Worcestershire Development Plan and policies **H4, H5, H8 and H13** of the Honeybourne Neighbourhood Plan and should therefore be refused.

Should any further information be received relating to this application I would like to be notified on behalf of my clients in order to provide additional representation where necessary. Should you require any further information, please do not hesitate to contact me.

Yours sincerely,



Planning Consultant

Signature: HM Jobs
HM Jobs (Nov 15, 2023 17:54 GMT)

Email: heath.jobs@honeybourne-pc.gov.uk

HMJ







HPC Minutes - 10th October 2023

Final Audit Report

2023-11-15

Created:	2023-11-14
By:	Linda Stanton (clerk@honeybourne-pc.gov.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAb8y3KOPodMKSyeDC3O_VJpSRMgAFeP8c

"HPC Minutes - 10th October 2023" History

-  Document created by Linda Stanton (clerk@honeybourne-pc.gov.uk)
2023-11-14 - 10:25:58 PM GMT
-  Document emailed to heath.jobses@honeybourne-pc.gov.uk for signature
2023-11-14 - 10:26:56 PM GMT
-  Email viewed by heath.jobses@honeybourne-pc.gov.uk
2023-11-15 - 5:52:54 PM GMT
-  Signer heath.jobses@honeybourne-pc.gov.uk entered name at signing as HM Jobses
2023-11-15 - 5:54:01 PM GMT
-  Document e-signed by HM Jobses (heath.jobses@honeybourne-pc.gov.uk)
Signature Date: 2023-11-15 - 5:54:03 PM GMT - Time Source: server
-  Agreement completed.
2023-11-15 - 5:54:03 PM GMT