

# HONEYBOURNE PARISH COUNCIL

Minutes of the Parish Council Environment meeting held at Honeybourne Sports Field (Pavilion), Bretforton Road, Honeybourne.  
on Thursday 1<sup>st</sup> February 2024

**Members present:** Cllrs: S Sidwell ( Chairman), A Attridge, C Clear, G Clelland, H Jobes & C Steward

**In attendance:** Parish Clerk, Linda Stanton.  
2 members of public

**EC- 022 To receive and note any council member's apology for absence.**

There were none.

**EC-023 Declarations of Interest:** Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr	Minute	Interest	Reason
A Attridge	Item EC-026 <ul style="list-style-type: none"><li>• Speak to members regarding using the sports field &amp; pavilion on a regular basis</li></ul>	ODI	Relative

**EC-024 To consider any dispensations**

There were none.

**EC-025 Open Session Participation to hear from members of the public.**

There were none.

**EC-026 A member of the public wishes to speak to the Environment Committee members regarding using the Sports Field and Pavilion on a regular basis.**

The member will be starting a new under 10s football team. The team will be playing 7aside. They will be playing in the Ambassador League. The league will commence the first weekend of September 2024 until the middle of May 2025.

There are a total of 12 players and 2 coaches. They require to use the field, pavilion and toilet on Saturday 8:30 am – 1 pm and Thursday 5:30 pm – 8 pm.

Some storage will be required for their equipment.

**EC-027 To approve the previous minutes.**

**Resolved :**

That the minutes of the Environment Committee meeting held on 5<sup>th</sup> September 2023 be approved as an accurate record and signed by the Chairman .

**EC- 028 To consider allowing Honeybourne Primary Academy to use the Sports Field for the following activities;**

- I. School Sports Day – Thursday 23<sup>rd</sup> May 2024, from 10am -12:30pm. Total number of pupils 181.
- II. Picnic following the conclusion of the Sports Day.
- III. Colour Run from 1pm to 2 pm. Total number of pupils 181. (A colour run is a type of fun run whereby the children will be wearing white t-shirts and members of the PTA and teachers will be throwing non-toxic coloured powder as they run past. By the end of the run the children will be covered in non-toxic colour. The course will be marked out for the run)
- IV. To consider whether to charge the PTA for the use of kitchen. They propose to sell hot and cold drinks. Proceeds from the sale of the drinks are to help with school activities.

Resolved:

To recommend to Full Council;

- I. To allow the School to use the field on Thursday 23<sup>rd</sup> May 2024, from 10am – 12:30pm for their Sports Day.
- II. To allow them to have a picnic at the Sports Field following the conclusion of their Sports Day.
- III. To allow the school to conduct a Colour Run from 1pm to 2pm.
- IV. To charge £18.00 cleaning fee for the use of the pavilion and toilet. However if the Chair of the PTA agrees to clean the pavilion and toilet the fee will be waived.

**EC- 029 To consider and to approve draft Child, Young Adult and Vulnerable Person Protection Policy.**

Members have asked the Clerk to find out from SLCC and CALC if the Council need the policy.

**EC- 030 To consider and to approve the following;**

- I. Draft of the ad hoc rates for use of Pavilion and Sports Facilities.

Resolved:

To recommend to Full Council to only have the following rates;

- I. Pitch, Kitchen, Changing Rooms & toilet £70.00
- II. Pitch, changing rooms & toilet only £50.00
- III. Toilet and kitchen only £30.00
- IV. Other events on Sports Field price on application

- II. Draft Booking Form, Terms and Conditions for ad hoc hire for Pavilion.
- III. Draft Booking Form, Terms and Conditions for ad hoc hire for Sports Facilities. Clerk to combine the booking form and terms and conditions for the Pavilion and the Sports Facilities.

Resolved:

To recommend to Full Council to approve the booking form, Terms and Condition for Pavilion and Sports Facilities.

**EC-031 To approve quote for second year field enhancement. The work is required based on the report by the agronomist commissioned by HPC in 2022.**

Specification	Cost
<b>Quotation 1</b>	
<ul style="list-style-type: none"> <li>• Transport to site, management of the work.</li> <li>• Supply &amp; application of selective weed control.</li> <li>• Scarify the pitches in 2 directions using Koro FTM fitted with scarification rotor.</li> <li>• Supply and apply approved medium/fine sand. (160 tonnes)</li> <li>• *Vertidrain/Verti-quake to carry out deep aeration and decompaction.</li> <li>• Dragmat or brush to integrate sand.</li> <li>• Supply &amp; apply perennial rye grass seed (at 25g/m<sup>2</sup> using approved drill seeder).</li> <li>• Supply &amp; apply pre-seeder fertiliser at 35g/m<sup>2</sup>.</li> <li>• Dispose of Koro risings to approved tip facility off site</li> </ul>	£27,600
<b>Quotation 2</b>	
<ul style="list-style-type: none"> <li>• Transport to site, management of the work.</li> <li>• Supply &amp; application of selective weed control.</li> <li>• Scarify the pitches in 2 directions using Koro FTM fitted with scarification rotor.</li> <li>• Supply and apply approved medium/fine sand. (160 tonnes)</li> <li>• *Vertidrain/Verti-quake to carry out deep aeration and decompaction.</li> </ul>	

<ul style="list-style-type: none"> <li>• Dragmat or brush to integrate sand.</li> <li>• Supply &amp; apply perennial rye grass seed (at 25g/m<sup>2</sup> using approved drill seeder).</li> <li>• Supply &amp; apply pre-seeder fertiliser at 35g/m<sup>2</sup>.</li> <li>• Dispose of Koro risings to approved tip facility off site</li> </ul> <p>* Verti drain - Verti draining is the process of inserting tines into the surface of the ground, used to break up soil compaction. These tines create multiple, small holes on the surface of the turf. The holes created from Vert draining allow oxygen into the soil and the greens to drain properly, making room for aeration.</p> <p>* Verti-quake - a rotary aerator that decompacts the soil using a set of rotating steel blades. As these blades cut cleanly through the soil, they create a wave action that shatters compacted areas and opens up the subsoil.</p>	£26,020
<p><b>Resolved:</b></p> <p>To recommend to Full Council to approve quotation 2. Work to commence, weather permitting, following the conclusion of the school's sport day and colour run.</p>	

**EC-032 To note CIL spend and members to consider what to use the balance of the money for. The PC have a time frame of 5 years to utilise funds.**

<p><b>Resolved:</b></p> <p>That the CIL spend is noted and further expenditure will be explored.</p>
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**EC-033 Electricity consumption breakdown for the pavilion.**

<p><b>Resolved:</b></p> <p>That the electricity consumption breakdown for the pavilion be noted.</p>
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**EC- 034 To consider solar panels for pavilion**

Cllr C Clear has managed to get a couple of quotations for the installation of the solar panels. He would like the Clerk to submit an expression of interest for a grant application to the WDC Rural Grant. Members would like to defer applying for the grant as the Clerk currently does not have time to process the grant application. This is because Council have asked the Clerk to study for CiLCA qualification. The Council will revisit it in 12 months' time.

**Following the discussion of agenda item EC-034 the members revisited agenda item EC-026 to consider a rate and arrangements for the football club to use the field and Pavilion on a regular basis.**

<p><b>Voting 5 for, 1 abstention.</b></p> <p>To recommend to Full Council;</p> <ol style="list-style-type: none"> <li>I. To charge £100.00 for the use of the pavilion at the commencement of the football season. No charge for the use of the pitch.</li> <li>II. To issue a licence to the football club.</li> <li>III. Clerk will arrange for a draft licence to be available for the next PC meeting for members to consider. Chair of the Council will assist Clerk</li> <li>IV. Storage to be discuss with the coach.</li> </ol>
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**EC- 035 To agree date of the next meeting.**

To be advised.

The meeting concluded at 22:00

Environment Committee Members: Cllr S Sidwell (Chair), A Attridge, C Clear, G Clelland,  
H Jobes and C Steward

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