

HONEYBOURNE PARISH COUNCIL

Minutes of the Parish Council Environment meeting held at Honeybourne Sports Field
(Pavilion), Bretforton Road, Honeybourne.
on Tuesday 5th September 2023

Members present: Cllrs: S Sidwell (Chairman), C Clear, G Clelland, H Jobes

In attendance: Parish Clerk, Linda Stanton.

EC- 009 To receive and note any council member's apology for absence.

Cllr A Attridge – work commitment & Cllr C Steward – work commitment

EC-010 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

There were none.

EC-011 To consider any dispensations

There were none.

EC-012 Open Session Participation to hear from members of the public.

Cllr Clear raised a question which was answered by the Clerk.

EC-013 To approve the previous minutes.

Resolved :

That the minutes of the Environment Committee held on 4th July 2023 be approved as an accurate record and signed by the Chairman .

EC- 014 Gabion Benches

To note the 2 gabion benches have been installed in the Wildflower Meadow. One of the benches was donated by a resident in memory of grandparents.



Resolved:

- I. That the installation of the gabion benches is noted.
- II. That one of the gabion benches was donated by a resident is noted

EC- 015 Goal post

To note the single goal post has been installed at the Leys Playing Field.



Resolved:

That the installation of the goal post is noted.

EC- 016 Park Benches – To consider and approve location for 2 park benches for the Sports Field.



Resolved:

- I. That each bench will be located centrally on each end of the pavilion. (See photographs)

EC-017 Picnic Table- To consider and approve a permanent location for picnic table for the Leys Playing Field.

The table was temporarily located next to the bench (see photograph on the left) so that residents could use it during the summer school holiday. Following the temporary installation a resident living next to the field complained that the location of the bench is in the eye line of his/hers child’s bedroom. The table has now been moved out of his/hers eye line (Photograph on the right)



Location A



Location B

Resolved:

To approve location B as the permanent position for the picnic table

EC-018 Open Day at the Sports Field.

Cllr Robert Raphael the Chair of WDC was available on Saturday 7th October at 11 am to officiate at the opening for the new sports and wellness equipment. His PA has now advised the Clerk that he is not available but the Vice- Chair Cllr George Duffy will be available.

Clerk to publicise the open day to residents in the village news, PC noticeboard, website and Facebook.

Clerk has asked the Parish Games Secretary if any to the Parish Games Pétanque Team could attend to show the attendees how to play the game at the opening.

To approve light refreshment to be served on the day.

Resolved:

- I. To approve Saturday 7th October at 11 am for the open day. To send formal invitation to the Vice- Chair of WDC Cllr George Duffy to officiate the opening of the new sports and wellness equipment.
- II. To publicise the open day in the village news, PC's noticeboard, website and Facebook.
- III. To invite members of the Parish Games Pétanque Team to show the attendees how to play the game.
- IV. To invite the local MP Nigel Huddleston.
- V. To approve light refreshments.

EC-019 To consider and approved quote for the purchase of a storage unit for the Sports Field.

The unit is required for the safe storage of cricket equipment and other items which are currently taking up space in the changing room. Obviously, the PC will not be able to let organisations, who may wish to rent the pavilion, use the changing room if it continues to be used for storage.

Description	Cost
<u>Non- Insulated</u>	
4m x 2.1m Standard Flat Pack Store, Galvanised Finish - <ul style="list-style-type: none"> • End mounted door 1.25m wide. • Door panel box panel 0.6mm profile galvanised steel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side Wall and roof box panel 0.6mm profile galvanized steel. • Floor- pre-fitted 18mm grade 3 "Norbord" Canadian Sterling Board Screwed to a galvanised steel profile frame. • Weight 454 kg 	£1,770 + £265 delivery
4m x 2.1m Standard Flat Pack Store Powder coated Green or Blue.	
4m x 2.1m Standard Flat Pack Store Powder coated Green or Blue. <ul style="list-style-type: none"> • End mounted door 1.25m wide, hinged on the right outward opening. • Door - 0.6mm box profile galvanised steel panel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side Wall and roof box panel 0.6mm profile galvanized steel. • Floor- pre-fitted 18mm grade 3 "Norbord" Canadian Sterling Board Screwed to a galvanised steel profile frame. • Weight 454 kg 	£1,995 + £265 delivery
<u>Insulated</u>	
4m x 2.1m Insulated Flat Pack Store (Green) <ul style="list-style-type: none"> • End mounted door 1.25m wide, hinged on the right outward opening. 	£2,675 + £265 delivery

<ul style="list-style-type: none"> • Door - 0.6mm box profile galvanised steel panel. Complete with two 64mm Euro deadlocks with replaceable cylinders and a central roller catch. • Side walls & Roof Panel- Panels are composed of outer and inner skin that shall be 0.40mm painted with 5 micron primer, 20 micron finishing coat galvanised steel sheet, 40mm thickness polyurethane insulation in between. • Weight 553 kg 	
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20 ft New(One Trip) Shipping container – the containers have been loaded with goods and completed one journey from the factory abroad to the UK. To keep the cost of moving the container to the UK to a minimum it will be loaded for the journey and then emptied once upon arriving at a UK port. The container is than redundant.

The suppliers advises purchasing a new one trip shipping container instead of a used container based on the following ;

- Used shipping containers are a minimum of 10 years old and will have spent their lifetime being shipped internationally.
- Due to their age and previous use these containers will show signs of wear and tear.
- Cosmetically these containers don't look as good as a one trip container. Surface rust and or repair patches externally and or internally. Large logos or branding externally.
- Will not be able to choose the colour.

Description	Cost
Quotation 1	
<ul style="list-style-type: none"> • Length 20ft, Width 8 ft, Height 8ft x 6 inches. • Weight 2185 kg. • Do not include lock box • Insulate the internal roof. Bamboo floor 	£2800.00 include delivery
	£ 600.00
Total cost	£3400.00
Quotation 2	
<ul style="list-style-type: none"> • Length 20ft, width 8ft, Height 8ft x 6inches • Weight 2185 kg • Lock box included • 27 mm marine ply floor • Colour – blue or green • Wind and airtight • Padlock • Insulate the internal roof. There is no need to insulate the floor as it has a 27mm marine ply laid on top of the container floor 	£2660.00 including delivery
	£60.00
	£250.00
Total cost	£2970.00

Resolved:

- I. To approve Quotation 2. Total cost £2970.00. Container colour - green
- II. The container will be located on the grass adjacent to the car park
- III. To use Pavilion Field Equipment budget

Cllr Clear asked it be noted that neighbouring properties may complain that the storage unit will spoil their view.

EC-020 To consider creating additional parking by the entrance to the Sports Field carpark.

Members should note that part of the criteria that the PC had to consider at the time of submission of the Legacy Grant application was to demonstrate that there was no adverse impact to the environment. The PC submitted in their application that residents will be able to walk to the facilities without using public transport or their cars.

Most residents that use the newly installed facilities at the Sports Field do not use their cars therefore there is sufficient parking at the entrance of the Sports Field. For groups that require parking there is already an arrangement in place where they will be given access to the Sports Field carpark when they contact the Clerk.

Resolved:

That at this point there is no requirement to create parking by the entrance of the carpark at the Sports Field.

EC-021 Update on WDC grant for Solar panels

Clerk has asked the WDC Engagement Officer if the PC could apply for Legacy Grant or any other grant for solar panels. The officer has confirmed that solar panels alone will not qualify for Community Legacy Grant and the officer has also checked with the Carbon Reduction Manager of WDC and WDC do not have any grant available. Cllr Clear was disappointed with the response from WDC Engagement Officer.

EC- 022 To agree date for the next meeting.

To be advised.

The meeting concluded at 20:05

Environment Committee Members: Cllr S Sidwell (Chair), A Attridge, C Clear, G Clelland, H Jobes and C Steward



[stephen sidwell \(Feb 6, 2024 07:16 GMT\)](#)







5th September 23 Minutes Environment Committee meeting

Final Audit Report

2024-02-06

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