

HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
Tuesday 12th March 2024 at 7.15pm at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 23/328 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Agenda

23/325 Apologies

To receive apologies from absent members and record the reason for absence.

23/326 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

23/327 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

23/328 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g., South Worcestershire Policing Team etc.
- c) Worcestershire County Councillor – A Adams (Honeybourne division)
- d) Wychavon District Councillors Judith Ciotti and Hannah Robson (Honeybourne and Pebworth Ward)
- e) Working groups update. – PROW & Ditch Clearing, Traffic Management & Speeding

23/329 Adoption of minutes

- I. To approve adoption of the minutes of the Parish Council Meeting 13th February 2024 previously circulated but also attached. (Appendix 1 – pages 5- 13)
- II. To approve adoption of the minutes of the Parish Council confidential meeting 13th February 2024 previously circulated.

23/330 To approve adoption of Draft Biodiversity Policy . (Appendix 2 – pages 15 -17)

Biodiversity can support efforts to reduce the negative effects of climate change. Conserved or restored habitats can remove carbon dioxide from the atmosphere, thus helping to address climate change by storing carbon. Biodiversity Duty on Parish Councils- Section 40 of the 2006 Act, in force from 1st January 2023, places a duty on all local authorities, including parish and town councils to consider what action the authority can properly take to further the general biodiversity objective. The general biodiversity objective is the conservation and enhancement of biodiversity in England so all parish and town councils must take biodiversity into account in their decision and actions.

23/331 Chairman's Report - A verbal report may be given during this agenda item.

23/332 Parish Clerk's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) VAS Sign	One of the VAS has been damaged by the wind. Clerk has contacted the supplier to have the sign repaired. Submitted a claim to the PC's insurer.
b) D-Day Event	<ul style="list-style-type: none">• PC beacon lighting on 6th June 2024 has been registered with the Pageant Master.• An order for the beacon has been placed. Payment to be made in April prior to the delivery of the beacon.• SSAFA is pleased that the PC are having a collection for the charity.

	<ul style="list-style-type: none"> • Honeybourne Primary Academy have accepted the PC's invitation to participate in the event. The children will be composing their own poems and reading out the poems on the 6th June. The head was very pleased that the PC have asked the children to participate. • Arrangements for the food truck and band are confirmed.
c) Submission of lengthsman invoices	All invoices for reimbursement will in future have to be submitted electronically via WCC dashboard portal. Clerk has attended training organised by WCC.
d) Churchyard grounds maintenance	The ground maintenance work has been completed following approval from the Registrar of Diocese.
e) Brook Course – Tree branch	Tree branch in the brook has been reported to WCC officer. Officer will investigate.
f) Flooding along Mickleton Road by Bushy Hill	The flooding has been reported to WCC Officer. Officer will investigate.
g) Headwall – loose bricks	The loose bricks have been reported to Gateway Management for repair.
h) Notice of Casual Vacancy	WDC has been advised of the position and notices have been published.
i) Bramble Chase	A letter has been emailed to the Director's of Bramble Chase asking them if they will consider a new path on their land.

23/333 Correspondence, Circulation Received

a) Email – County Cllr Adams- Sandbags	Cllrs Adams advised that the sandbags placement by the letterbox opening of the drain at the High Street have been removed due to concerns raised by residents regarding the restriction of water flow during heavy down pour. Highways will leave the letterbox opening as it is.
b) Worcestershire County Council Road Traffic Regulations Act 1984 PROHIBITION OF WAITING ON CHINA CORNER, HONEYBOURNE (Circulated to members)	<p>Worcestershire County Council are to consider making an Order the effect of which will be to prohibit waiting at any time on the following lengths and sides of road in Honeybourne: -</p> <p>China Corner: Both sides: from a point 9 metres southeast of its junction with High Street until the termination of the highway.</p> <p>The Order will vary the above Consolidation Order (which provides for civil enforcement of contraventions of waiting prohibitions and restrictions) and will contain exemptions to allow parking/access for certain purposes and limited waiting by disabled persons vehicles. Documents in relation to this Order can be downloaded at the Wychavon Public Notice Page on the Worcestershire County Council Website or copies supplied by emailing roadtrafficregs@worcestershire.gov.uk; or writing to Thomas Pollock at County Hall or may be inspected at Worcestershire County Council, County Hall, Spetchley Road, Worcester, WR5 2NP during normal office hours. Any objection/representations you may have must be sent in writing to Thomas Pollock at County Hall, or email roadtrafficregs@worcestershire.gov.uk; to be received by 28 March 2024.</p>
c) Worcestershire County Council Road Traffic Regulations Act 1984 Temporary Road Closure (Circulated to members)	<p>(U45017 School Street, Honeybourne) (Temporary Closure) Order 2024</p> <p>Proposed Order: to close that part of U45017 School Street from its junction with C2049 High Street to its junction with Reades Piece (NSG Ref 45401110).</p> <p>Reason: Utility work by Full Fibre</p> <p>Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken.</p> <p>Alternative route: C2049 High Street, U45017 School Street and vice versa.</p>

	Maximum duration: 18 Months. Anticipated duration: 3 days (24hrs) Commencing: 25 March 2024
d) Natural Networks Programme Manager Directorate of Economy and Infrastructure	Worcestershire County Council has been appointed as the responsible authority for creating the Local Nature Recovery Strategy. Local Nature Recovery Strategy- Consultation running until 10 th March 2024. Details can be accessed at; Worcestershire Local Nature Recovery Strategy Worcestershire County Council
e) Harvard Avenue – Flooding in resident’s garden	Flooding resolved. Owl Homes have installed further drains on their land to divert the water back into their attenuation pond. Resident advised Clerk that their garden no longer gets flooded. The resident thanked the Chair and Clerk for their assistance to resolve the issue.
f) Thank you email from Mrs Zoe Thorpe	Thanked the members for the gift and card. She enjoyed her time as a Parish Councillor and looks forward hearing all the continuing efforts for the village.
g) Email from resident – The Leys Play area fence	Email received from resident regarding the speed of the repair by the PC. <i>“What fab service. We do live in a lovely village”</i>
h) Letter from hirer of Village Hall- management of the hall	Clerk advised the hirer that the management of the Village Hall is by the Trustees and the PC has no responsibility for the management. Copy of the letter has been forwarded to the Village Hall Trustees
i) Circulation	<ul style="list-style-type: none"> • Home & Security Roadshow – Free Security Advice from Malvern Hills & Wychavon District Council. Saturday 23rd March 2024 at Honeybourne Village Hall from 10 am – 1pm • Honeybourne Village Hall Afternoon Tea for Honeybourne’s 60 plus residents only. Saturday 23rd March 2024 at Honeybourne Village Hall from 2:30pm. Booking essential. Tel: 01386833600 or email: honeybournevillagehallbookings@yahoo.com • Honeybourne Parish Council Community Litter pick. Sunday 24th March 2024. Meet at Village Hall carpark from 10am. Litter picking equipment will be provided.

23/334 Finance

- a) To approve the schedule of payments. To follow.
- b) To approve Bank Reconciliations for Feb.(Appendix-3 page 18)
- c) To note comparison of budget to actual expenditure from April 2023 – Feb 2024 (Appendix 4 pages 19- 20)
- d) To note Limebridge Rural Services charges will increase by 5% to cover inflation for 2024/2025. This is a condition of their contract.
- e) Handyman has requested a £2.50 increase to his hourly rate to cover inflation.
- f) To note that allotment rent demands will be issued at the end of March.

23/335 Environment & Community Wellbeing

- a) To consider and approve changing the PC Community Grant Application from March to April to coincide with the financial year. Grants will be considered by the PC in April and September.
- b) To note the Secretary of the Parish Games has advised that the entry fee for this year will remain at £10.00 per event with a maximum of £80.00 plus £9.00 peg fees if any member in the Parish participates in the angling competition.
- c) Councillors Code of Conduct Training in May 2024 – Arrangements are being made for Councillors to attend the training. Proposed training will be held at the village hall. All members should attend.
- d) To consider and sign the local council sector “Civility & Respect Pledge” (Appendix 5 page21)

23/336 Committee Meetings and Groups reports.

To receive minutes of meetings from Council’s committees & working groups held since the last Council meeting and consider and approve recommendations. (if any)

23/337 Planning

a) Planning correspondence.

WDC ref	Site Address	Proposal
W/23/00249/OUT	31 Westbourne, Honeybourne, Evesham, WR11 7PT	Outline application for the erection of a proposed self-build dwelling at 31 Westbourne
PC planning consultant, Brodie Planning, has submitted the PC 's objection again for the application on the following grounds; <ul style="list-style-type: none"> • Impact upon neighbouring amenity • Provision of on-site parking and private amenity space • Visual amenity of the area. Brodie Planning has advised the planning officer that the application should be refused under delegated authority or determined by the planning committee. (Appendix 6 pages 22 -28)		

b) Planning Decision

WDC ref	Site Address	Proposal
W/23/02234/HP	21 Brunel Way, Honeybourne, Evesham, WR11 7GJ	Single Storey rear extension.
Decision : Permission Granted. (Appendix 7 pages 29-31)		

23/338 Members are reminded to notify Clerk of any items for discussion for the next Council Meeting by 25th March 2024.

23/339 Date of Next Meeting

Next Parish Council Meeting, 9th April 2024, 7.15pm at Honeybourne Village Hall

Linda Stanton
 Parish Clerk
 6th March 2024

Supporting documents can be viewed on the website.

Council Members: H Jobs (Chairman), C Steward (Vice-Chairman), A Attridge, T Askew, B Dubb, C Clear G Clelland, A Mathias and S Sidwell.