

HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
Tuesday 9th April 2024 at 7.15pm at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/343 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Agenda

24/340 Apologies

To receive apologies from absent members and record the reason for absence.

24/341 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

24/342 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

24/343 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g., South Worcestershire Policing Team etc.
- c) Worcestershire County Councillor – A Adams (Honeybourne division)
- d) Wychavon District Councillors Judith Ciotti and Hannah Robson (Honeybourne and Pebworth Ward)
- e) Working groups update. – PROW & Ditch Clearing, Traffic Management & Speeding

24/344 Adoption of minutes

- I. To approve adoption of the minutes of the Parish Council Meeting 12th March 2024 previously circulated but also attached. **(Appendix 1 – pages 6 -12)**

24/345 Chairman's Report - A verbal report may be given during this agenda item.

24/346 Parish Clerk's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

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|-------------------------------|---|
| a) VAS Sign | Repaired VAS sign will be returned to the PC by the end of the first week of April. |
| b) Police Commissioner Grant | PC application for grant funding for additional sign was not successful due to the unprecedented number of applications received from other parishes. |
| c) Lengthsman's reimbursement | Lengthsman's work invoices for 2023/24 have been submitted to WCC for reimbursement. |
| d) Churchyard monuments | Update from the Registrar of the Diocese; <i>" The reason for the delay is that I have asked the Legal Office of the Church of England to advise as to whether there is a means by which the Chancellor could authorise this matter without the need for a faculty. Unfortunately the wording of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018 would suggest that a faculty is required for any works to monuments in a churchyard but I am hoping that we might be able to find a workaround solution that would avoid the need for a formal faculty application given that we are dealing with straightforward works of repair. I hope to hear</i> |

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| | <i>back from the Legal Office shortly and will let you know as soon as I have obtained the necessary clarification."</i> |
| e) Grounds maintenance | Due to the excessive rain fall the PC grounds contractor has not been able to cut the grass at the sport field, churchyard and cemetery. These areas will be cut when the ground dries up. |
| f) Use of Sports Field Car park | A BBC location crew used the car park on 1 st & 2 nd April as they were looking for areas in the Evesham and Honeybourne area to film another season of Father Brown (TV drama). |
| g) Overflowing bins | Following numerous complaints to Gateway Management the bins were emptied on 19 th March. |
| h) Notice of Casual Vacancy | WDC Electoral Services Officer confirmed that they have not received a request from ten electors for an election to take place. Therefore the Council can co-opt a replacement member. Notices of casual vacancies have been advertised in the noticeboard, newsletter and website. Closing date for applicants – 1 st May 2024. |
| i) Code of Conduct training | Training is booked for Tuesday 21 st May 2024 at 7 pm in the village hall. |
| j) Loan of litter picking equipment | A resident has requested to loan the litter picking equipment as they are planning a walk from Honeybourne to Mickleton Road. A resident advised that the area is always full of rubbish. Clerk has passed the equipment to the resident. |
| k) Adoption of Honeybourne Railway Station | A group of residents have expressed an interest to adopt the Honeybourne Railway Station by way of putting planters with flowers to make the station more welcoming to visitors. Clerk has contacted the Chairman of the Cotswold Line Promotion Group who is also the Vice Chair – Worcestershire Community Rail Partnership. He is willing to advise them on how to set up the group and provide some funding for the cost of plants and planters. Details have been given to the group. |
| L) Resignation of Parish Councillor | Mrs Cathryn Steward has resigned as Parish Councillor. WDC Electoral Services have been advised of the vacancy. The position will be advertised when documentation is received from WDC. |

24/348 Correspondence, Circulation Received

| a) West Mercia -Safer Neighbourhood Officer. (Evesham Rural North) | <p>Crime Statistics Report for Honeybourne in the last 30 days. Due to data protection the Safer Neighbourhood Officer is not able to give details of the incidents.</p> <table border="1"> <thead> <tr> <th>Closed As</th> <th>Amount of Incidents</th> </tr> </thead> <tbody> <tr> <td>GE – Police generated activity</td> <td>3</td> </tr> <tr> <td>PS- Suspicious circumstances</td> <td>3</td> </tr> <tr> <td>GE- Messages</td> <td>2</td> </tr> <tr> <td>PS- Concern for safety</td> <td>2</td> </tr> <tr> <td>PS- Sudden/Unexplained death</td> <td>2</td> </tr> <tr> <td>AD- Duplicate</td> <td>1</td> </tr> <tr> <td>AS- Environmental</td> <td>1</td> </tr> <tr> <td>AS- Personal</td> <td>1</td> </tr> <tr> <td>CR- Crime unlisted</td> <td>1</td> </tr> <tr> <td>CR- Public order</td> <td>1</td> </tr> <tr> <td>CR- Theft (not vehicle)</td> <td>1</td> </tr> <tr> <td>CR- Threat to kill</td> <td>1</td> </tr> <tr> <td>GE- Stolen vehicle recovered</td> <td>1</td> </tr> <tr> <td>TR- Highway disruption</td> <td>1</td> </tr> </tbody> </table> <p>Report circulated to members</p> | Closed As | Amount of Incidents | GE – Police generated activity | 3 | PS- Suspicious circumstances | 3 | GE- Messages | 2 | PS- Concern for safety | 2 | PS- Sudden/Unexplained death | 2 | AD- Duplicate | 1 | AS- Environmental | 1 | AS- Personal | 1 | CR- Crime unlisted | 1 | CR- Public order | 1 | CR- Theft (not vehicle) | 1 | CR- Threat to kill | 1 | GE- Stolen vehicle recovered | 1 | TR- Highway disruption | 1 |
|--|--|-----------|---------------------|--------------------------------|---|------------------------------|---|--------------|---|------------------------|---|------------------------------|---|---------------|---|-------------------|---|--------------|---|--------------------|---|------------------|---|-------------------------|---|--------------------|---|------------------------------|---|------------------------|---|
| Closed As | Amount of Incidents | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GE – Police generated activity | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PS- Suspicious circumstances | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GE- Messages | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PS- Concern for safety | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PS- Sudden/Unexplained death | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AD- Duplicate | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AS- Environmental | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AS- Personal | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CR- Crime unlisted | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| GE- Stolen vehicle recovered | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TR- Highway disruption | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b) West Mercia Fraud & Scam Bulletin – March | <p>Circulated to members. Link to bulletin : https://honeybourne-pc.gov.uk/news-information/the-fraud-scam-bulletin-march-2024</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c) West Mercia -Online survivor Pathway | <p>Circulated to members. Details: https://honeybourne-pc.gov.uk/news-information/online-survivor-pathway-launches-in-west-mercia</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>d) Worcestershire County Council Road Traffic Regulations Act 1984 Temporary Road Closure (Circulated to members)</p> | <p>(C2409 High Street, Honeybourne) (Temporary Closure) Order 2024 Proposed Order: to close that part of C2409 High Street from its junction with U45017 School Street for a distance of 200 metres in a westerly direction. Reason: Installation of dropped kerb without tactiles by WCC. Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Alternative route: C2049 High Street, C2049 Bretforton Road, C2049 Honeybourne Road, B4035 New Street, B4035 Weston Road, C2006 Honeybourne Road, C2006 Weston Road, C2049 High Street, and vice versa. Maximum duration: 18 Months. Anticipated duration: 2 days (24hrs) between 2 Apr and 5 April 2024. To view plan: https://honeybourne-pc.gov.uk/road-closures/temporary-road-closure-3</p> |
| <p>e) Worcestershire County Council Road Traffic Regulations Act 1984 Temporary Road Closure (Circulated to members)</p> | <p>(C2006 Weston Road, Honeybourne) (Temporary Closure) Order 2024 Proposed Order: to close that part of C2006 Weston Road from its junction with C2049 High Street to its junction with County Boundary with Gloucestershire. Reason: Carriageway resurfacing by WCC. Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Alternative route: C2049 High Street, C2049 Bretforton Road, C2049 Honeybourne Road, B4035 New Street, B4035 Weston Road, Honeybourne Road (Gloucestershire) and vice versa. Maximum duration: 18 Months. Anticipated duration: 1 day between 29 April 2024 and 17 May 2024 To view plan: https://honeybourne-pc.gov.uk/road-closures/temporary-road-closure-4</p> |

24/349 Finance

- a) To approve the schedule of payments. To follow.
- b) To approve Bank Reconciliations for March. **(Appendix 2 - page 13)**
- c) To consider grant applications from the following voluntary groups;
 - i) Honeybourne Hawks **(Appendix 3 - pages 14 - 19)**
 - ii) Honeybourne Village News **(Appendix 4- pages 20 - 26)**
 - iii) Wednesday Club **(Appendix 5 – pages 27- 38)**
- d) To consider and approve purchase of additional VAS for use in the new location which was approved by highways on Station Road. **(Appendix 6 pages 39- 40)**

The PC currently have 2 Evolis Vision signs for the following locations in the village;

- Stratford Road
- Mickleton Road
- Weston Road
- Bretforton Road
- Station Road (new location)

2 signs are not sufficient to cover the above areas to capture the data. The signs remain at each location for around 30 days.

Description

[EPRA0162AA] GB[AS-BT] RADAR SPEED SIGN EVOLIS VISION - SOLAR VERSION -USB/BLUETOOTH
Radar Speed Sign Evolis VISION SOLAR ready to install including:
-Speed Display: 38cm high (green/amber/red) with "Warning Triangle" (anti-racing function),
-Dynamic Message Display: 64x16cm surface area for alert in case of excessive speed.
-2mm Polycarbonate front panel screen-printed"YOUR SPEED"
-Integrated solar power regulator

-USB and BLUETOOTH LE (Low Energy) connection
 -Upgradable to 3G/4G (optional)
 -BI-DIRECTIONAL traffic STATISTICS,
 -Software provided for PC and Smartphone,
 -Mounting kit included (excluding clamps),
 -2-year warranty on parts, labour and return to factory (return shipping included).
Cost £2250.00 include delivery

24/350 Environment & Community Wellbeing

- a) To consider constructing a new path on the Bovis Estate to join up with the Owl Home Estate. **(Appendix 7 – pages 41- 43)**
- b) To consider request from resident at Fernihough Avenue for PC to assist with the cost of petrol for the mowing of the open space that fronts the properties in the avenue. The residents have tried to contact the owner of the land to maintain the open space but had no response from the owner. The cost of fuel to maintain the open open space is £50.00 per annum.
- c) To consider asking WCC to install double yellow lines on Sycamore Drive from the junction of Station Road for approx. 80 – 90m. **(Appendix 8- page 44)** Concerns have been raised to members by residents that due to train commuters parking their cars on Sycamore Drive it has made the visibility very bad for motorists exiting the Co-op. Also some train commuters park on the pavement, making pedestrian having to walk in the road.
- d) For noting- The owner of Sports and Education (company) will use the Leys and occasionally the sports field for his home educated children for PE.
- e) Community Speed Watch - Mr C Gear does not want to be the leader of the group but he is happy to do the speed watch sessions. Clerk has spoken to the local Neighbourhood Officer who advised that the group should be suspended until the group has a new leader and the members of the group have attended further training since they have not been conducting the speedwatch at the correct locations. The Community Speed Watch is set up by volunteers who live in the village but it should not be a working group of the Parish Council. Members of the Parish Council can be volunteers on the group. The role of the group leader is to make all of the arrangements for the sessions, advise the West Mercia Police Community Speed Watch Coordinator prior to the sessions taking place and provide the data to the Coordinator following the sessions. The leader of the group also has to arrange with the Safer Neighbourhood officer for vetting of new volunteers and for the renewal of vetting for existing volunteers. Council to consider the following:
 - Disbanding the Traffic Management Working Group.
 - Arrange a meeting with the existing volunteers to advise them regarding the details noted in (e) above.
 - Will volunteers of the existing group wish to continue with the speed watch?

24/351 Committee Meetings and Groups reports.

To receive minutes of meetings from Council’s committees & working groups held since the last Council meeting and consider and approve recommendations. (if any)

24/352 Planning

a) Members to respond to planning application.

| WDC ref | Site Address | Proposal |
|---------------|---|--------------------------------|
| W/24/00239/HP | 21 Brunel Way, Honeybourne, Evesham, WR11 7GJ | Construct detached outbuilding |

b) Update of Planning Committee meeting held at WDC on 28th March 2024

| WDC ref | Site Address | Proposal |
|----------------|---|--|
| W/23/00249/OUT | 31 Westbourne, Honeybourne, Evesham, WR11 7PT | Erection of proposed self-build dwelling |

Summary of decision:

Members of WDC Planning Committee objected the application based on the following reasons:

- Crammed form, prominent, street scene and impact on character of the area
- Does not comply with South Worcestershire Development plan 21
- Does not comply with Honeybourne Neighbourhood plan policies H4 & H5.

- Policy H4 requires development to be of a scale, mass, density, and height appropriate to the local area, and to make a positive contribution to the existing street scene and surroundings.
- Policy H5 states that new development should reflect the established plot sizes in the local area and avoid overlooking and loss of privacy to neighbouring dwellings.

Full details of the objection will be circulated to members when received from WDC.

c) Planning Correspondence received.

For noting -

An email was circulated to numerous PC's around Stratford Upon Avon and Honeybourne PC to ask them to object to this proposed outline planning permission from All Things Wild (ATW).

The ATW planning application is to: -

- Re-locate from their current Honeybourne location to the Willicote Equestrian Centre – just 1.7 miles from Clifford Chambers.

Their concerns in the email were:

- ATW stated aim – to at least double the 100,000 visitors they currently attract at Honeybourne.
- ATW stated ambition – to be in the UK's 'top-5' wildlife attractions by 2028. In 2019 the 5th largest wildlife attraction welcomed 730,000+ visitors.
- The only way to visit will be by road - the B4632 Campden Road resulting in a significant increase in traffic.
- More traffic on top of the ever-increasing volumes generated by the developments at Long Marston Airfield, Meon Vale and Stratford Garden Centre.
- Increased traffic from the M40, through Stratford town centre and the increasingly congested bridges.
- Increased light & noise pollution.
- Development of 32 hectares (80 acres) of unspoilt countryside with the loss of wildlife in their natural environment

SDC Planning have not consulted the PC as we are not immediately affected by the proposal.

24/353 Members are reminded to notify Clerk of any items for discussion for the next Council Meeting by 22nd April 2024.

24/354 In accordance with the Public Bodies (Admission to Meetings) Acts 1960, s1(2), there will be a resolution that the Public and the press be excluded from the meeting to allow discussion of confidential matters relating to items for Which it the publication would be prejudicial to the public interest.

- I. To receive appraisal summary for Parish Clerk
- II. Signing of licence for Honeybourne Hawks
- III. Complaint

24/355 Date of Next Meeting

Next Parish Council Meeting, 14th May 2024, 7.15pm at Honeybourne Village Hall

24/356 Date of the Next Annual Parish Meeting

The Annual Parish Meeting will be held on 14th May 2023 at 6:30pm in the Village Hall.

Linda Stanton

Parish Clerk
4th April 2024

Supporting documents can be viewed on the website.

Council Members: H Jobes (Chairman), A Attridge, T Askew, B Dubb, C Clear
G Clelland, A Mathias and S Sidwell.