HONEYBOURNE PARISH COUNCIL

Minutes of the Parish Council meeting held at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH on Tuesday 12th March 2024

Members present: Cllrs: H Jobes (Chairman), A Attridge, T Askew, C Clear and B Dubb

In attendance: Parish Clerk, Linda Stanton.

County Cllr A Adams - Arrived at 20:30 - 20:45

3 members of public

23/325 Apologies: Cllrs Steward, G Clelland, A Mathias & S Sidwell.

The apologies were noted and accepted by Council.

- **23/326 Declarations of Interest:** Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to
 - a) Keep their Register of Interests form up to date;
 - b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

The Chair reminded all members to declare their interest at the start of the meeting and it was not the responsibility of the Chair or the Clerk to remind members of their declaration of interest.

There were none.

23/327 To consider any dispensations

There were none.

23/328 Open Session Participation to hear from:

- a) Members of the Public.
 - A member of the PROW volunteers thanked the Parish Council for providing the strimmers and hedge cutter for the group. The equipment has made the job much easier. Cllr Jobes advised the member of public that 2 of the strimmers were provided by funding from a County Council grant.
- b) Supporting organisations South Worcestershire Policing Team. Not present.
- c) Worcestershire County Councillor A. Adams (Littleton division)
 The Chair welcomed Cllr Adams and asked if he wish to address the Council. Full report attached. (Appendix 1 pages 382 385)
- d) Wychavon District Cllrs J Ciotti and H Robson.- They were not present.
- e) Working Groups updates
 - I. PRoW and Ditch Clearing –The group leader informed Council that that the group went out to inspect the public footpaths in Honeybourne on 25th February and they have found quite a number of stiles that require attention. The group leader has been in touch with the footpath officer with their findings. The groups next event will be the community litter pick on 24th March at 10 am. The meeting point will be at the Village Hall carpark. He hopes that members will support the event by taking part in the litter pick.
 - II. Traffic Management and Speeding Clerk advised Council that the Community Speed Watch Coordinator Officer at West Mercia Police has told her that Mr C Gear is the co-ordinator for Honeybourne CSW. The officer has not had much communication from Honeybourne CSW for some time. Members were not aware that Mr Gear is the co-ordinator for Honeybourne. Clerk to write to Mr Gear to check if he is still happy carry on as the co-ordinator.



23/329 Adoption of minutes

I. To approve adoption of the minutes of the Parish Council meeting held on 13th February 2024.

Resolved:

That the minutes of the Parish Council meeting held on 13thFebruary 2024 be approved as an accurate record and signed by the Chairman.

23/330 To approve adoption of Draft Biodiversity Policy.

Biodiversity can support efforts to reduce the negative effects of climate change. Conserved or restored habitats can remove carbon dioxide from the atmosphere, thus helping to address climate change by storing carbon.

Biodiversity Duty on Parish Councils - Section 40 of the 2006 Act, in force from 1st January 2023, places a duty on all local authorities, including parish and town councils, to consider what action the authority can properly take to further the general biodiversity objective. The general biodiversity objective is the conservation and enhancement of biodiversity in England so all parish and town councils must take biodiversity into account in their decision and actions.

Resolved:

The policy to be approved and adopted by the Council.

23/331 Chairman's report

- 1. The Chair informed Council that the Head of Honeybourne Academy was very pleased that the PC have invited the children to participate in the D-Day event.
- 2. The Chair reminded members of the Safety Roadshow with WDC on 23rd March and he hopes that members will support the event.

23/332 Clerk's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) VAS Sign	One of the VAS has been damaged by the wind. Clerk has contacted the supplier to have the sign repaired and submitted a claim to the PC's insurer. The claim has now been paid out by the insurers
b) D-Day Event	 PC beacon lighting on 6th June 2024 has been registered with the Pageant Master. An order for the beacon has been placed. Payment to be made in April prior to the delivery of the beacon. SSAFA is pleased that the PC are having a collection for the charity. Honeybourne Primary Academy have accepted the PC's invitation to participate in the event. The children will be composing their own poems and reading out the poems on the 6th June. The head was very pleased that the PC have asked the children to participate. Arrangements for the food truck and band are confirmed.
c) Submission of lengthsman invoices	All invoices for reimbursement will in future have to be submitted electronically via WCC dashboard portal. Clerk has attended training organised by WCC.
d) Churchyard grounds maintenance	The ground maintenance work has been completed following approval from the Registrar of Diocese.
e) Brook Course – Tree branch	Tree branch in the brook has been reported to WCC officer. Officer will investigate.
f) Flooding along Mickleton Road by Bushy Hill	The flooding has been reported to WCC Officer. Officer will investigate.
g) Headwall – loose bricks	The loose bricks have been reported to Gateway Management for repair.
h) Notice of Casual Vacancy	WDC has been advised of the position and notices have been published.



i) Bramble Chase	A letter has been emailed to the Directors of Bramble Chase asking them if they will consider a new path on their land.
Resolved: That the report be noted.	

23/333 Correspondence & Circulations Received

a) Email – County Cllr Adams- Sandbags	Cllrs Adams advised that the sandbags placement by the letterbox opening of the drain at the High Street have been removed due to concerns raised by residents
	regarding the restriction of water flow during heavy down pour. Highways will leave the letterbox opening as it is.
b) Worcestershire County Council Road Traffic Regulations Act 1984 PROHIBITION OF WAITING ON CHINA CORNER, HONEYBOURNE (Circulated to members)	Worcestershire County Council are to consider making an Order the effect of which will be to prohibit waiting at any time on the following lengths and sides of road in Honeybourne: - China Corner: Both sides: from a point 9 metres southeast of its junction with High Street until the termination of the highway. The Order will vary the above Consolidation Order (which provides for civil enforcement of contraventions of waiting prohibitions and restrictions) and will contain exemptions to allow parking/access for certain purposes and limited waiting by disabled persons vehicles. Documents in relation to this Order can be downloaded at the Wychavon Public Notice Page on the Worcestershire County Council Website or copies supplied by emailing roadtrafficregs@worcestershire.gov.uk; or writing to Thomas Pollock at County Hall or may be inspected at Worcestershire County Council, County Hall, Spetchley Road, Worcester, WR5 2NP during normal office hours. Any objection/representations you may have must be sent in writing to Thomas Pollock at County Hall, or email roadtrafficregs@worcestershire.gov.uk; to be received by 28 March 2024.
c) Worcestershire County Council Road Traffic Regulations Act 1984 Temporary Road Closure (Circulated to members)	(U45017 School Street, Honeybourne) (Temporary Closure) Order 2024 Proposed Order: to close that part of U45017 School Street from its junction with C2049 High Street to its junction with Reades Piece (NSG Ref 45401110). Reason: Utility work by Full Fibre Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Alternative route: C2049 High Street, U45017 School Street and vice versa. Maximum duration: 18 Months. Anticipated duration: 3 days (24hrs) Commencing: 25 March 2024
d) Natural Networks Programme Manager Directorate of Economy and Infrastructure	Worcestershire County Council has been appointed as the responsible authority for creating the Local Nature Recovery Strategy. Local Nature Recovery Strategy- Consultation running until 10 th March 2024. Details can be accessed at; Worcestershire Local Nature Recovery Strategy Worcestershire County Council
e) Harvard Avenue – Flooding in resident's garden	Flooding resolved. Owl Homes have installed further drains on their land to divert the water back into their attenuation pond. Resident advised Clerk that their garden no longer gets flooded. The resident thanked the Chair and Clerk for their assistance to resolve the issue.
f) Thank you email from Mrs Zoe Thorpe	Thanked the members for the gift and card. She enjoyed her time as a Parish Councillor and looks forward hearing all the continuing efforts for the village.
g) Email from resident – The Leys Play area fence	Email received from resident regarding the speed of the repair by the PC. "What fab service. We do live in a lovely village"
h) Letter from hirer of Village Hall- management of the hall	Clerk advised the hirer that the management of the Village Hall is by the Trustees and the PC has no responsibility for the management. Copy of the letter has been forwarded to the Village Hall Trustees



Wychavon District Council. Saturday 23 rd March 2024 at Honeybourne
Village Hall from 10 am – 1pm
Honeybourne Village Hall Afternoon Tea for Honeybourne's 60 plus
residents only. Saturday 23 rd March 2024 at Honeybourne Village Hall from
2:30pm. Booking essential. Tel: 01386833600 or email:
honeybournevillagehallbookings@yahoo.com
Honeybourne Parish Council Community Litter pick. Sunday 24th March
2024. Meet at Village Hall carpark from 10am. Litter picking equipment will
be provided.
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Resolved:

That correspondence be noted.

23/334 Finance

a) To approve bills for payment for February.

Invoice no	Cheque no	Supplier	Description	Net £	Vat £	Gross £
340964509	Direct Debit	British Gas	Pavilion power and heating	75.46	3.77	79.23
V02190118685	Direct Debit	EE	PC mobile phone	5.83	1.17	7.00
1520425-0	Direct Debit	Sky Business	Pavilion phone line (22 nd Feb - 21 March 24)	26.95	5.39	32.34
Wp-Inv04815783	Direct Debit	Water Plus	Pavilion water	7.81	-	7.81
FX240308- 15349546	BACS	Equals Money	To top up pre-paid card	250.00	-	250.00
SIN122102	BACS	Fairview Trading	Timber screws and timber for storage container	14.00	2.80	16.80
SIN122434	BACS	Fairview Trading	Bolts to repair fence at the Leys	3.87	0.77	4.64
SI-9804	BACS	Security 4 Systems	Monthly IT support	72.00	-	72.00
-	BACS	J Hyde	Lengthsman work	211.60	-	211.60
-	BACS	J Hyde	Handyman work	136.00	-	136.00
Tax month 12	BACS	HMRC	HMRC	757.67	-	757.67
Tax month 12	BACS	Worcestershire Pension	Pension	743.88	-	743.89
Tax month 12	BACS	Staff salary	Staff salary	2161.60	-	2161.60
2927	BACS	Limebridge	Tree works at The Green	750.00	150.00	900.00
2927	BACS	Limebridge	Grounds maintenance work a the churchyard	675.00	135.00	810.00
6190366309	BACS	Lyreco	Printer ink and paper	216.17	43.23	259.40
		Equa	Pre- paid debit card			
Invoice	Date	Supplier	Description	Net £	Vat £	Gross £
352975 &649675	28 th Jan 2024	John Lewis	Gift for Zoe Thorpe	21.54	4.31	25.85
IEN20240102772 72	26 th Feb 2024	Adobe Creative	Software Subscription	16.64	3.33	19.97
WT7630925	29 th Feb 2024	Scotts of Stow	Hot water ern for pavilion	52.46	10.49	62.95
Resolved: That the	payments to b	e approved.				

b) To approve bank reconciliation for February 2024

Honeybourne Parish Council 29 February 2024 (2023 - 2024)

Prepared by:		Date:	
	Name and Role (Clerk/RFO etc)		
Арр	proved by:	Date:	
	Name and Role (RFO/Chair of Finance etc)	_	
Α	Bank Reconciliation at 29/02/2024		148,451.73
	Cash in Hand 01/04/2023		248,415.81
	ADD Pagaints 01/04/2022 20/02/2024		
	Receipts 01/04/2023 - 29/02/2024 SUBTRACT		
	Payments 01/04/2023 - 29/02/2024		396,867.54
	Cash in Hand 29/02/2024 (per Cash Book)		208,867.85
			187,999.69
	Cash in hand per Bank Statements		
	Petty Cash 29/02/2024	0.00	
	Lloyds Business Bank Instant 29/02/2024 Lloyds Treasurers Account 29/02/2024	178,703.94 9,120.45	
	Prepaid Debit Card Equals 29/02/2024	175.30	407.000.00
			187,999.69
	Less unpresented payments	_	407.000.00
			187,999.69
	Plus unpresented receipts		
В	Adjusted Bank Balance		187,999.69
	A = B Checks out OK		
Resolve	d:		
	The bank reconciliation for February be approved.		



c) To note comparison of budget to actual expenditure from April 23 - February 2024.

Resolved:

That the comparison of budget to actual expenditure be noted.

d) To note Limebridge Rural Services charges will increase by 5% to cover inflation for 2024/2025. This is a condition of their contract

Resolved:

That the increase of 5% is noted.

e) Handyman has requested a £2.50 increase to his hourly rate to cover inflation.

The handyman have not increase his rates since 2016.

Resolved:

That the £2.50 increase to the handyman hourly rate to be approved.

f) For noting- the allotment rent demands will be issued at the end of March.

23/335 Environment & Community Wellbeing.

a) To consider and approve changing the PC's Community Grant Application from March to April to coincide with the financial year. Grants will be considered by the PC in April and September.

Resolved:

- I. That the PC's Community Grant Application will be changed from March to April to coincide with the financial year.
- II. Grant applications will be considered at the PC meetings in April and September.
- b) For noting- the Secretary of the Parish Games has advised that the entry fee for this year will remain at £10.00 per event with a minimum of £80.00 plus £9.00 peg fees if any member in the Parish participates in the angling competition.
- c) Councillor Code of Conduct Training in May 2024- Arrangements are being made for Councillors to attend the training.

Proposed training will be held at the village hall. All members should attend.

Resolved:

- I. The training will be held on Tuesday 21st May 2024 at 7 pm in the Village Hall.
- II. Clerk will make the booking with CALC and advise the other Councillors that were not present at this meeting.
- d) To consider and sign the local council sector "Civility & Respect Pledge".

Resolved:

That the Council will sign the "Civility & Respect Pledge"

23/336 Committee Meetings and Groups reports.

To receive minutes of meetings from Council Committees & Working Groups held since the last Council meeting and consider and approve recommendations. There were no meetings held.

23/321 Planning

a) Planning Correspondence

WDC Ref	Site Address	Proposal
W/23/00249/OUT	31 Westbourne, Honeybourne, Evesham, WR11 7PT	Outline application for the erection of a proposed self-build
		dwelling at 31 Westbourne



PC planning consultant, Brodie Planning, has submitted the PC's objection again for the application on the grounds;

- Impact upon neighbouring amenity.
- Provision of on-site parking and private amenity space.
- Visual amenity of the area.

Brodie Planning has advised the planning officer that the application should be refused under delegated authority or determined by the planning committee.

Resolved:

That the objection submitted by Brodie Planning Consultant on behalf of the PC to be noted.

b) Planning Decision received.

WDC Ref	Site Address	Proposal
W/23/02234/HP	21 Brunel Way, Honeybourne	Single Storey rear extension
	Evesham, WR11 7GJ	
Decision :		
Permission granted		
Resolved:		
That the decision is noted.		

23/338 Members are reminded to notify the Clerk of any items for discussion at the next Council meeting by 25th March 2024.

23/339 Date and venue of the next Parish Council meeting

Next Parish Council meeting 9th April 2024, 7:15pm at Honeybourne Village Hall.

The meeting concluded at 20:45

Signed: H M JOBES	Date:
Chairman, Honeybourne Parish Council	9 th April 2024

Council Members: H Jobes (Chairman), Vice – Chair C Steward, A Attridge, T Askew, B Dubb, C Clear, G Clelland, A Mathias and S Sidwell

County Councillor Report - Honeybourne

Month: March

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council covering Pebworth (including Meon Way Gardens), Honeybourne, Badsey, Bretforton, Offenham, Cleeve Prior, South Littleton, North & Middle Littelton, Ullington, Bickmarsh and Broad Marston)

County Council Budget 2024/25

The County Council finalised the 2024/25 Budget on 15th February at Full Council. Your County Council tax will be increased by 4.99% (2% ring-fenced for adult social care and 2.99% to deal with all the other services). As mentioned last month there has been a large increase in pressures from Children and Adult services. For example, the home to school transport has increased by nearly £10m in the last 12 months due to the increase in the number of children with Special Educational Needs, and many of them requiring transport to schools outside of the county. Also the number of children in care has increased from 440 to over 1000 in the last 10 years, and the annual cost is nearly £100million.

Even with the 4.99% increase in council tax, the Council still needs to save over £20million over the next 12 months so there will be some redundancies, but the aim is not to effect front line services. The Council's investment in roads and pavements will continue at the same high level as previous years to keep them some of the best in the UK.

Boundary Commission Review

The Boundary Commission has announced for consultation their recommendations for changes to the County Councillor Divisional Areas with the aim that each elected member should have about 8600 residents. At the moment I have one of the largest Divisions with over 9500 residents which is forecast to grow to 10,500 by 2029. So they are proposing to take Badsey off my area and pass it to Broadway Division.

To read more see https://www.lgbce.org.uk/all-reviews/worcestershire

Flooding under the Honeybourne Bridges

On the 8th February, there was over a foot of water under Honeybourne bridges, but it was simply debris, leaves and grass on top of the gully grates. I cleared it with a spade and all the water disappeared within 5 minutes. Again, it reinforces the importance of keeping all the gullys grates clear of mud and debris, and I do ask all residents to check the drains outside their premises.

The good news is with the heavy rain on the 18th February, there was no flooding under Honeybourne bridges.

Flood plain - Honeybourne

On the 18th Feb, the flood plain upstream in Honeybourne before the Gate Pub was totally full of water. The flood plain was holding back 10,000 gallons of water. If this flood plain had not been built, I estimate the Gate pub would have been 5ft under water and a lot worse than 14th November 2019 when the Gate junction looked like this



The water in the flood plain on 18th February was twice as much as on 2nd January and stretched 500 metres from the bund to the back of the orchard. See photo below taken on 2nd January and imagine water all the way to the bottom of the photo- all the way through the apple trees.





The photo below shows the green bulldozer marooned in a sea of water on 18th Feb. This same green bulldozer is in the above photo in the right hand corner taken on the 2nd January (when we also had floods) and you can see it is several hundred metres from the bund. You can see the extent of the water on 18th Feb: it was vast, the whole orchard was flooded. The water stretched as far as the eve could see and the flood plain was holding back a huge amount of water entering Honeybourne. At the bund we estimated it was over 6 - 7ft deep.



There was so much water, that the water from the brook upstream to the flood plain was pouring into the field next to the flood plain and circumventing the flood plain, rejoining just before the pub. Unfortunately this did mean the pub did get flooded in the restaurant but only a small amount. The farmer is looking to expand the flood plain to help alleviate this.

Good to see that some of the ditches along the High Street have been dug out but still more work needed. The High Street did flood but it was still passable. A lot of water did appear to be from the ditches opposite the Gate Pub.

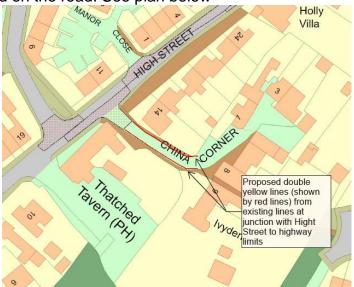
The temporary sandbags covering the letterbox hole were removed by a resident as he thought they were hindering the flood water escaping. However from my observations a lot of the water on the road around the junction was coming from the brook by the raised pavement coming through the 9 drainage pipes. However, the sandbags will not be replaced. I will get them removed permanently. However, it does mean that although the flood plain saved Honeybourne from being several feet under water, when the levels in the brook gets to a certain level, it will flow back onto the road, but the road will hopefully still be passable. My only suggestion here is to clear the brook down stream so the water escapes faster out of the village. I know the PROW volunteers were looking at this.



Highways:

Please check https://one.network/ to see all the temporary road closures and temporary traffic lights on a regular basis.

 Double yellow lines to be installed in China Corner to stop cars parking on the pavement and on the road. See plan below



- Can I remind everyone to try and keep the road gullys outside their houses free of debris so the drains work effectively. Simply remove any leaves or mud with a brush or spade or even with your wellie! By doing this one minute task, it will help minimise road flooding. Thank you.
- Ditch behind China Corner which is partially blocked has been reported to WDC engineers who are working with Taylor Wimpy to resolve the problem.
- Honeybourne Railway Station car park I chased Jayne Pickering at WDC for an update, and Wychavon are still positive but are awaiting designs from Network Rail for the pedestrian level crossing so they can finalise their plans to build the car park. I sent them some details from Rosehill Rail that install pedestrian level crossings. See https://rosehillrail.com/
- Any news about using volunteers to smarten up the Honeybourne Railway Station flowers, etc?
- PROW 543/544 from Grange Farm to the Leys Playground some steps forward in the last month that potentially is good news.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it Also remember a photo of the Highways problem is as good as "a thousand words" so always take a photo where possible.

County Council Divisional Fund

Applications for the Divisional Fund are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me on adams.pebworth@gmail.com

The following grants have been requested, and some have already been approved ;-

- Honeybourne Village Hall grant to help provide a Senior Citizen lunch for the Coronation
- Honeybourne School grant to help build a "Growing Hope" garden
- Honeybourne Bowls Club grant for a contribution towards a new mat
- Cleeve Prior Heritage Trust grant for new tables



- Pebworth Bells grant to help improve their Website
- Freedom Day Centre grant for a defibrillator
- Cleeve Prior Art Club grant for portrait training
- Coffee Mornings in Pebworth Village Hall grant requested for soup kettle and hall hire
- Offenham Cricket club grant towards an artificial wicket for training
- Honey Tots Playgroup, Honeybourne grant requested for some play equipment
- Badsey Film Club grant requested for a new projector
- Cleeve Prior Heritage Trust- grant for laptop
- Honeybourne Public rights of way volunteer group grant for a strimmer
- Vale Landscape Heritage Trust grant for some tools
- Bretforton Village School grant requested for some music equipment.
- Cleeve Prior Community Pub & Hub grant for website and marketing
- Honeybourne Village Fete I have had a request for funding of the toilets

Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org

Signature: # M Jobes
H M.Jobes (Apr 10 2024 12:43 GMT+1)

Email: heath.jobes@honeybourne-pc.gov.uk



HPC Minutes 12th March 2024

Final Audit Report 2024-04-10

Created: 2024-04-09

By: Linda Stanton (clerk@honeybourne-pc.gov.uk)

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