

HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Members are summoned to the Annual Parish Council meeting to be held on
Tuesday 9th July 2024

at 7.15pm at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/394(a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

AGENDA

24/391 Apologies

To receive apologies from absent members and record the reasons for absence.

24/392 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

24/393 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

24/394 Open Session – Participation to hear from:

- a) Members of the public.
- b) Supporting organisations, e.g., South Worcestershire Policing Team etc.
- c) Worcestershire County Councillor – A Adams (Littletons division)
- d) District Councillors – Cllrs J Ciotti & H Robson
- e) PROW

24/395 Adoption of minutes of the previous meeting.

- I. To approve adoption of the minutes of the Parish Council Meeting 11th June 2024 previously circulated but also attached. **(Appendix 1- pages 5 -22)**

24/396 Chairman's report – if any

24/397 Parish Clerk's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Sports Field Enhancement	Sports field enhancement is completed. The contractor will apply selective weed spray in 6 weeks' time. (Appendix 2 – page 23)
b) Honeybourne Cemetery	Resident visiting their relatives graves have raised concerns about a member of public exercising their dogs at the cemetery. A notice has now been installed on the gate and noticeboard at the cemetery. <u>"Polite Notice"</u> If you bring your dog into the cemetery, it must be kept on a lead at all times. Honeybourne Parish Cemetery is a place of reverence and reflection, where people come to pay their respects to the deceased and find solace. Being greeted by an off-lead dog chasing their ball anywhere in the cemetery is totally unacceptable."
c) Defibrillator	The defibrillator at the One Stop shop was used on 21 st June 2024. Defibrillator

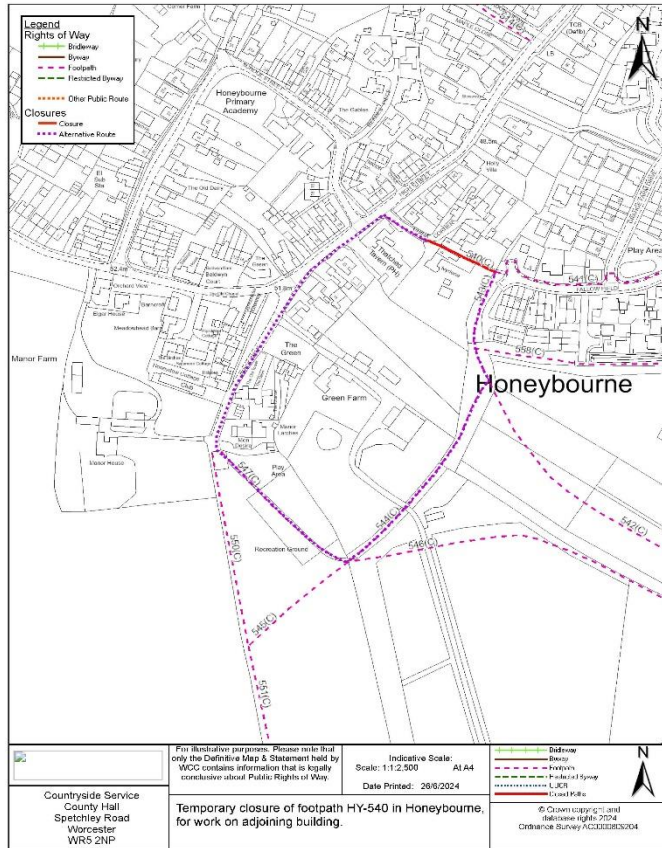
	has been recommissioned and is emergency ready.
d) Parish Priorities	Resident is Stephenson Way has raised the following concerns through Cllr. Askew: <ol style="list-style-type: none"> 1. "Traffic at the back of Honeybourne Road - particularly when entering the village is on the increase- the speeds that cars and wagons achieve when entering the village more often than not is well over the 30 mph limit. 2. The car parking area by the Train Station from the hours of 20.00 hrs- midnight- particularly over the weekends- you can hear cars meeting with music playing until very late- also it is more of a meeting place during the Summer months particularly in the month of August when The Ranch is at its busiest." The concern has been forwarded to West Mercia Police (Parish Priorities).
e) Brickwalk - Drainage	Reported to WCC. They have now jet cleaned the drain. They have raised a works order for some repairs to the drain.
f) Grass cutting	Resident has concerns that Rooftop have not cut the grass by the OAP bungalows verges by Harvard Avenue and Westbourne. Clerk has reported to Rooftop Housing and also asked District Cllr Ciotti to assist in the matter. Clerk has advised resident.
g) Concern over old residents cutting private grass verges.	Clerk has written to complainant to advise that the PC have no jurisdiction over private land. It is the individuals decision to do the work.
h) Annual painting of footway lighting brackets	The annual painting of the footway lighting brackets have been completed.

24/398 Correspondence, Circulation Received

a) Email from resident- Parking at Village Hall for events	A resident at Grange Farm raised the following concerns; <ul style="list-style-type: none"> • Residents at Grange Farm were not advised of the D-Day event • Parking arrangements for the event. • Parking arrangements for Christmas Switch On for the previous year • Council disbanding the committee of village hall volunteers as a result of this relationships with residents around the village hall have gone downhill. Clerk response to resident: <i>"The Parish Council event on Thursday evening was published in the village news in April and May. The event is for local residents to come together to remember the hundreds of thousands of allied forces who gave service on D-Day eighty years ago and helped secure the peace we in the UK enjoy today. The majority of people will almost certainly walk to this event, as this was the case with our Christmas Lights switch on in December last year.</i> <i>The Village Hall is a separate entity from the Parish Council. The Parish Council have no involvement at all in the running of the Village Hall or any committees set up by the Village Hall."</i>
b) County Cllr email- School Flashing Lights	Cllr Adams has reported the faulty flashing lights on Weston Road and on Station Road to WCC.
c) Notice of closure of Footpath (Circulated to members)	Notice of closure of Footpath HY-540(part) Honeybourne, Worcestershire. It appears to Worcestershire County Council that due to building work on adjoining house, there is a need to close the highway in the following terms: - <ol style="list-style-type: none"> 1.The effect of the Notice is that no person shall proceed along Footpath HY-540, Honeybourne between grid ref: 411477.4, 243729.25 China Corner and grid ref: 411526.22, 243705.07 Fallow Field. 2.This provision shall continue in force for a maximum of 5 days (unless further provision is made for its continuance). It is anticipated that it will remain in force for 5 days commencing 22 July 2024.

3 The alternative route is: U45044 China Corner, C2049 High Street, U45016 Brick Walk, Footpaths HY-547, HY-544 and HY-543 in Honeybourne and vice versa.

Nothing in this Notice shall prevent at any time access for pedestrians to any premises situated on or adjacent to the highway, or to any other premises accessible for pedestrians from and only from the highway.



e) West Mercia – Fraud and Scam

West Mercia Police - fraud and Scam Bulletin – June 2024
Circulated to members

24/400 Finance

- a) To approve the schedule of payments for July 2024 including invoices to be paid and invoices paid as a matter of urgency. To follow.
- b) To approve bank reconciliation for June 2024. (**Appendix 3 – page 24**)
- c) To note the current budget position v actual receipts and payments. (**Appendix 4 – pages 25 -27**)
- d) To approve quote of £850.00 for the hedge line on the north boundary of the Leys Playing Field which consists of cutting back and clear the excessive trees and shrub growth enveloping the neighbour’s garage and beyond. The hedge will be cut back to clear the garage by 1.2 m and the tree canopy overhanging the garage will also be cut back well clear of the building. All arisings from the clearance will be removed from site for recycling.
- e) For noting – Receipt of 2024/2025 grass cutting contributions from WCC. (£1419.97).
- f) For noting- A total of £167.85 was collected for SSAFA during the 80th D-Day event.
- g) Approval for the Clerk to be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the Council’s agreed budget as the Council will be in recess in August. The Clerk will continue to liaise with the Chair on major issues. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council meet in September.

24/401 Working Groups reports

To receive minutes from Council working groups held since the last Council meeting and consider

recommendations for resolutions. (If any)

24/402 Environment & Community Wellbeing

- a) To consider celebrating the 80th Anniversary of VE Day on 8th May 2025. Parish & Town Councils are very much encouraged to get involved in this special celebration, to pay tribute to the millions that sacrificed so much during the dark days of war and helping to secure the starting point of all the years of peace that we enjoy today. As part of the celebration Councils with the existing D-Day Beacons & Lamps of Peace are being encouraged to re-light them at 9:30 pm on 8th May 2025. Also to consider lighting a Lamp of Peace to remember the millions of animals- the horses, donkeys, dogs, cats, pigeons and others – that gave service and were killed during WW2.

- b) West Mercia -OPCC Survey – Council to complete survey. **(Appendix 5 pages 28 -32)**

24/403 Planning

- a) Members to respond to planning application.

WDC ref	Site Address	Proposal
W/24/01117/HP	16 Stratford Road, Honeybourne, Evesham, WR11 7PP	Proposed timber gates
WDC ref	Site Address	Proposal
W/24/01275/HP	7 Mickleton Road, Honeybourne, Evesham, WR11 7PN	Removal of rear porch and construct new single storey extension with Pitched tiled roof

- b) Planning Decisions received.

WDC ref	Site Address	Proposal
W/24/00547/HP	4 Poden Cottage, Mickleton Road, Honeybourne, Evesham, WR11 7PS	Two storey side and rear extension and single storey rear extension (Appendix 6 pages 33 – 36)
Decision: Approved		
WDC ref	Site Address	Proposal
W/24/00719/FUL	Vicarage Nurseries, Weston Road, Bretforton, Evesham, WR11 7HW	Demolition of a redundant glass house, and replacement of 4 static caravans with a terrace of 5 x 2-bedroom and 2 x 3-bedroom cottages, with associated car parking, foul and surface water drainage and landscaping; to accommodate essential workers required to live on the Site as approved under planning reference 20/02837/FUL – variation of condition 4. (Appendix 7 pages 37- 44)
Decision: Approved		

24/404 Members are reminded to provide notification to the Clerk of items for discussion at the next council meeting by 23rd August 2024

24/405 Date and venue of next meeting.

Next Parish Council meeting, Tuesday 10th September 2024, 7:15pm at Honeybourne Village Hall, Harvest Close.

Linda Stanton

Parish Clerk
4th July 2024

***Supporting documents can be viewed on the Parish Council website**

Council Members: H Jobes (Chair), B Dubb (Vice-Chair) A Attridge, T Askew, C Clear, G Clelland, A Mathias and S Sidwell