

HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
**Tuesday 11th February 2025 at 7.15pm at Honeybourne Village Hall, Harvest Close, Honeybourne
WR11 7RH**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/505 (a) below. Members of the public are welcome to address Council with regard to items on the agenda or for future meetings, however this is not an opportunity for wider debate and the opportunity to speak is limited to 3 minutes per person, the open session will last for no longer than 15 minutes subject to the Chairman discretion. There is no expectation on the council to respond to any comments made at this time.

Co-option meeting Agenda

24/499 Chair to open the Co-option meeting. The Parish Council received 1 application for the vacancy for Parish Councillor. Details of the potential applicant will be circulated separately.
The applicant will be asked to provide a short presentation on why she has applied to be a Parish Councillor.
A ballot by the members will then take place.

24/500 Co-option of one new Councillor. Declaration of acceptance of office for the newly co-opted member.

24/501 Chair to adjourn the Co-option meeting

Agenda

24/502 Apologies

To receive apologies from absent members and record the reason for absence.

24/503 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

24/504 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

24/505 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g., South Worcestershire Policing Team etc.
- c) Worcestershire County Councillor – A Adams (Littletons division)
- d) Wychavon District Councillors- J Coitti and H Robson
- e) Working groups update.
 - i) PRoW & Ditch Clearing,

24/506 Adoption of minutes

- i. To approve adoption of the minutes of the Parish Council Minutes – 14th January 2025
Minutes have been previously circulated but also attached (**Appendix 1 pages 6 - 12**)
- ii. To approve adoption of the minutes of the Parish Council confidential minutes – 14th January 2025.
Previously circulated.

24/507 Chairman's Report - A verbal report may be given.

24/508 Parish Clerk's Report (For information)











































To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

| | |
|--------------|---|
| a) Golf cage | The frame came up apart due to the strong winds. The cage have been repaired. |
|--------------|---|

| | |
|------------------------------|--|
| b) Footpath to the Leys | Clerk had a meeting with the footpath officer who will look at reviving the project in the 2025/2026 financial year. She will intend to resurface the western section closer to the Leys play area. Quotes will be obtained in compliance with WCC procurement procedure. She will also be contacting the farmer to gain access for the machinery. Clerk will continue to liaise with her on the project. If the approval is given by WCC the work can be completed by the autumn of 2025. The other section will not be considered until permission has been obtained from the landowner. |
| c) VAS Post Update | The post will now be installed on the opposite side of the road because WCC did not receive permission from gas providers to excavate where the gas pipe is located. The clerk asked the Highways Officer to check with the installation team about the post installation, which has been pending for over a year. |
| d) Blocked drain - Shinehill | The clerk has been requesting the commencement of work on replacing the pipe. The obstruction is caused by tree roots. The Highways Officer will check when the work can commence. |
| e) Precept | Precept demand has been submitted to WDC. |
| f) School Flashing Light | Reported to WCC that the new school flashing light is faulty. The Highways Officer has reported the matter to the lighting department to investigate and repair. |

24/509 Correspondence, Circulation Received (For information)

| | |
|--|---|
| a) Temporary Road Closure (Circulated to members) | <p>WORCESTERSHIRE COUNTY COUNCIL PUBLIC NOTICE Road Traffic Regulation Act 1984 (U45017 School Street, Honeybourne) (Temporary Closure) Order 2025 Proposed Order: to close that part of U45017 School Street from its junction with Corner Farm Drive (NSG Ref. 45400383) to its junction with Reades Piece (NSG Ref. 45401110). Reason: New customer connection by Wales & West Utilities Ltd Exemptions: to permit access to any land or premises fronting the highway affected where there is no other form of access; and to allow the works to be undertaken. Alternative route: U45017 School Street (part), C2049 High Street, U45017 School Street (part) and vice versa. Maximum duration: 18 Months. Anticipated duration: 4 days (24hrs) Commencing: 17 February 2025</p> |
| b) Wychavon Parish Games (Circulated to members) | Annual General Meeting Chairman's report and Secretary report. |
| c) Hereford & Worcester Fire and Rescue Service (Circulated to members) | <p>Hereford & Worcester Fire and Rescue Service (HWFRS) is preparing the Service's strategic plan for 2025-2030, which is known as the Community Risk Management Plan (CRMP). Community Risk Management Plan 2025-30 Consultation https://www.hwfire.org.uk/crmp/</p> |
| d) Neighbourhood Matters | <p><u>Weekly update from your Rural Safer Neighbourhood Officers</u> Your rural team, PC Trowman, PC Prentice and PCSO Harris have held various drop-in sessions over the last week with sessions in Offenham, Badsey, Broadway, Cleeve Prior, Meon Vale, Beckford, Sedgeberrow, Bredon, Eckington and Stensham. These sessions are proving a great opportunity for the public to voice their concerns with their local officers and we hope we have reassured those that had concerns. We must say a big thank you for allowing us to host some of these sessions in the local village halls, it's been great meeting more members of the community and putting faces to names. Parish council meetings were also attended, the team assisted the other members of our wider team on a drugs warrant, assisted a local housing association and bailiffs with an eviction, attended a location with Worcestershire County Council regarding fly tipping and attended an incident in Honeybourne</p> |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--|--------------------------|--|-------------------------------|---|---------------------------|-------------------|------------------------------|---|----|---|--------------------------|-------------------|--|---|----|---|--------------------------|-------------------|--------------------------|---|----|---|--------------------------|-------------------|------------------------|---|----|---|--------------------------|-------------------|--------------------------|---|----|---|-------------------------------|-------------------|----------------------|--|----|--|--------------------------|
| | along with British Transport Police regarding a concern for welfare incident, ensuring the person got the help she needed. Next week will be similar with drop ins, so please make sure you keep an eye out for dates and locations on our Facebook page and on Neighbourhood Matters. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| e) Honeybourne Hawks Fixtures | <table border="1"> <tr> <td>25/01/25 10:30</td> <td>Honeybourne Hawks FC U10</td> <td></td> <td>VS</td> <td></td> <td>Alcester Town U10 Juniors</td> </tr> <tr> <td>01/02/25 10:00</td> <td>Drakes Broughton Rangers U10</td> <td></td> <td>VS</td> <td></td> <td>Honeybourne Hawks FC U10</td> </tr> <tr> <td>01/03/25 10:30</td> <td>Malvern Hillsiders Junior FC U10 Clarets</td> <td></td> <td>VS</td> <td></td> <td>Honeybourne Hawks FC U10</td> </tr> <tr> <td>08/03/25 10:30</td> <td>Honeybourne Hawks FC U10</td> <td></td> <td>VS</td> <td></td> <td>Stratford Town Colts U10</td> </tr> <tr> <td>15/03/25 10:30</td> <td>Bredon AFC Juniors U10</td> <td></td> <td>VS</td> <td></td> <td>Honeybourne Hawks FC U10</td> </tr> <tr> <td>22/03/25 10:30</td> <td>Honeybourne Hawks FC U10</td> <td></td> <td>VS</td> <td></td> <td>West Worcester Youth U10 Reds</td> </tr> <tr> <td>29/03/25 09:30</td> <td>Crowle Searchers U10</td> <td></td> <td>VS</td> <td></td> <td>Honeybourne Hawks FC U10</td> </tr> </table> <p>15/02/25 Honeybourne Hawks vs Broadway 5/04/25 Bretforton vs Honeybourne Hawks</p> | 25/01/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | Alcester Town U10 Juniors | 01/02/25 10:00 | Drakes Broughton Rangers U10 |  | VS |  | Honeybourne Hawks FC U10 | 01/03/25 10:30 | Malvern Hillsiders Junior FC U10 Clarets |  | VS |  | Honeybourne Hawks FC U10 | 08/03/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | Stratford Town Colts U10 | 15/03/25 10:30 | Bredon AFC Juniors U10 |  | VS |  | Honeybourne Hawks FC U10 | 22/03/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | West Worcester Youth U10 Reds | 29/03/25 09:30 | Crowle Searchers U10 |  | VS |  | Honeybourne Hawks FC U10 |
| 25/01/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | Alcester Town U10 Juniors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01/02/25 10:00 | Drakes Broughton Rangers U10 |  | VS |  | Honeybourne Hawks FC U10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01/03/25 10:30 | Malvern Hillsiders Junior FC U10 Clarets |  | VS |  | Honeybourne Hawks FC U10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08/03/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | Stratford Town Colts U10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15/03/25 10:30 | Bredon AFC Juniors U10 |  | VS |  | Honeybourne Hawks FC U10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/03/25 10:30 | Honeybourne Hawks FC U10 |  | VS |  | West Worcester Youth U10 Reds | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29/03/25 09:30 | Crowle Searchers U10 |  | VS |  | Honeybourne Hawks FC U10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| f) Walking Buses and Bike Buses (Circulated to members) | Information on walking buses and Bike buses to alleviate congestion outside school gates. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| g) WCC – Budget Consultation (Circulated to members) | Invitation to WCC Budget Engagement Meeting The briefing for Parish & Town Councils will take place online (MS Teams) on Tuesday 4 February at 5pm. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| h) New bus service (Timetable 552 & 553) (Circulated to members) | Diamond will be taking over 552 & 553 from 1 st March 2025. Service 552 operates from Evesham to Long Lartin via Offenham & South Littleton. Service 553 operates from Evesham to Honeybourne via Badsey. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

24/510 Finance

- a) To approve the schedule of payments for February including invoices to be paid and invoices paid as a matter of urgency. Schedule to follow.
- b) To approve Bank Reconciliation for January . (**Appendix 2 page 13**)
- c) For noting – 2025 annual inspection for play equipment and outdoor gym has been booked for March 2025. The cost will be £262.00.

24/511 Committee & Working Groups reports

To receive minutes from Council committees and groups held since the last Council meeting and consider recommendations for resolution as reported below.

- i. Environment Committee – To receive the draft Environment Committee Meeting Minutes held on 30th January 2025. (**Appendix 3 pages 14 - 18**)
 - a) To recommend to full council to proceed in principle with the proposed drainage work by installing gravel band. Cllr Askew to explain the works.
 - b) To recommend to full council to ask PROW leader if their group can remove the hawthorn plants in the Wildflower Meadow.

- c) To recommend to full council to advertise for more volunteers to help with the removal of the hawthorn plans.
- d) To recommend to full council to advertise the availability of the pavilion for small meeting.
- e) To recommend to full council to allow the Chair of the Council and the Clerk to meet with the Chair of the neighbouring football club to get further details on their request to use of the Sports Field.
- f) To recommend to full council that while the field improvement is taking place no new teams can use the field.
- g) Honeybourne Hawks matters
 - To recommend to full council to charge £10.00 to use the pavilion for the 2 tournaments in August. No charge will be made for the use of the field.
 - To recommend to full council any other tournaments outside the football season will be charged £5.00 per tournament.
 - To recommend to full council that Honeybourne Hawks must give adequate notice to the Clerk before any additional tournaments are confirmed.
 - To recommend to full council that the Leys can be used for practice during the summer months.

24/512 Environment & Community Wellbeing

- a) To consider allowing the Church Fabric Team to decorate the churchyard trees with 10cm wide knitted bands. The bands will be placed about 1.5m - 2m off the ground level.

24/513 Planning

- a) Members to respond to planning applications.

| Application ref | Site Address | Proposal |
|--|--|---|
| W/24/01690/FUL | Land At (Os 1103 4392), Bretforton Road, Honeybourne | Full planning permission for a residential development of 24 dwellings with associated landscaping, open space, parking, and access. |
| Additional Information/ amendments <ul style="list-style-type: none"> • Amended Site Layout and House Types • Revised Ecology/BNG information • Covering Letter responding to issues raised | | |
| W/24/02456/HP Associated Ref:W/24/02457/LB | 33 High Street, Honeybourne, WR11 7PQ | Replacement of polycarbonate roof and small flat roof over existing conservatory/utility room. Changes to windows and door (Retrospective). |
| W/24/02457/LB Associated Ref:W/24/02456/HP | 33 High Street, Honeybourne, WR11 7PQ | Replacement of polycarbonate roof and small flat roof over existing conservatory/utility room. Changes to windows and door (Retrospective). |
| W/25/00174/HP | 62 Stratford Road, Honeybourne, WR11 7PP | Rear single storey flat roofed extension |
| W/24/02413/FUL | 35 High Street, Honeybourne, Evesham, WR11 7PQ | Conversion and extension of garage to form 2 bedroom self-build bungalow |

- b) Notification of Planning Appeals - There are notifications of planning appeals

- c) Members to note planning decisions.

| Application Ref | Site Address | Proposal |
|--|---|--|
| W/24/02247/CU | Orchard View, High Street, Honeybourne, Evesham, WR11 7PQ | Change of use of highway land to residential curtilage associated with the dwelling 'Orchard View' |
| Decision: Approved subject to conditions. (Appendix 4 pages 19- 20) | | |
| Appeal Decision | | |
| Appeal Ref: | Site Address | Proposal |

| | | |
|---|----------------------------|---|
| APP/H1840/W/24/3348214 Application Ref : W/23/00249/OUT | 31 Westbourne, Honeybourne | The development proposed is erection of proposed self-build dwelling. |
| Decision: The appeal is dismissed. (Appendix 5 pages 21 – 23) | | |

24/514 Members are reminded to notify the Clerk of any items for discussion for the next Council meeting by 21st February 2025

24/515 In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2), there will be a resolution that the public and the press be excluded from the meeting to allow for discussion of confidential matters relating to items for which the publication would be prejudicial to the public interest.

- I. To consider the charges for Honeybourne Hawks next season's licence fee.
- II. Village Hall lease

24/516 Date of Next Meeting

Next Parish Council Meeting, 11th March 2025 7.15pm at Honeybourne Village Hall

Linda Stanton

Parish Clerk

5th February 2025

*Supporting documents can be viewed on the Parish Council website.

| |
|---|
| Council members: H Jobes (Chairman), Bal Dubb (Vice-Chair), A Attridge, T Askew, C Clear, G Clelland, A Mathias and S Sidwell |
|---|