

# **HONEYBOURNE NEIGHBOURHOOD PLAN REVIEW Steering Group Meeting**

**Date:** Wednesday, 25<sup>th</sup> February 2026

**Time:** 6:45pm

**Venue:** Honeybourne Village Hall

## **Agenda**

### **1. Apologies**

### **2. Declaration of Interest**

### **3. To approve Steering Group Neighbourhood Plan Minutes –21<sup>st</sup> January 2026**

### **4. Clerk's Update**

To note the following actions completed by the Clerk since the meeting of 21st January 2026:

- Survey printed and arranged for distribution via Village News (March edition) to 920 households
- Draft survey questions circulated to Steering Group members; comments collated and forwarded to the Consultant for incorporation
- Ballot boxes collected from Wychavon District Council
- Collection points confirmed with One Stop Shop (Stratford Road) and The Thatched Tavern
- Community Facilities information forwarded to the Consultant
- Parish Council approval of the Steering Group recommendation to align the Neighbourhood Plan Review with the new NPPF framework noted (Parish Council meeting, 10th February 2026)

### **5. Outstanding Information Required from Steering Group Members**

To note that the following information remains outstanding, preventing the Consultant from progressing the relevant policies:

- Flood Prevention & Infrastructure – additional evidence required as outlined at Minute 5(i) of 21st January 2026: outstanding
- Employment Sites – site information required as outlined at Minute 5(iv/v) of 21st January 2026: outstanding

### **6. Consultant's Progress Update**

To receive an update from the Planning Consultant on the following:

- Rights of Way policy
- Design policy framework (street scenes and heritage assets)
- Mill Mound designation options and supporting evidence
- Allotments – additional evidence for Local Green Space designation

### **7. Community Survey – Launch Update**

To note the arrangements for the initial community survey:

- Survey open: 9th March – 31st March 2026
- Distribution: Hard copy via Village News (March edition) to 920 households; online survey launched simultaneously
- Collection points: Parish Council post box (Village Hall), One Stop Shop (Stratford Road), The Thatched Tavern
- Survey results to be analysed by the Planning Consultant (Andrea Pellegram Ltd)

## 8. Train Station Capacity and Policy

Deferred from 21st January 2026. To consider the briefing note prepared by the Consultant, including parking arrangements at the station.

Note: A query was raised during the survey preparation process regarding whether the railway station falls within the remit of the Neighbourhood Plan Review. The Consultant has confirmed that it does, as the station will form a core argument in relation to future housing proposals, enabling the plan to identify infrastructure improvements and require developers to work with Network Rail and Wychavon District Council accordingly.

## 9. Housing Mix Requirements

Deferred from 21st January 2026. To consider the briefing note prepared by the Consultant, including:

- Review of SWDP housing mix evidence
- Discussion of adding local detail for Honeybourne
- Analysis of recent delivery vs SHMA (Strategic Housing Market Assessment) evidence (**Appendix C**)

## 10. Programme and Timeline

Deferred from 21st January 2026. The Consultant was actioned at Minute 11 of 21st January 2026 to provide a briefing note on Programme and Timeline for this meeting. To consider the briefing note and agree the programme for the Neighbourhood Plan Review, noting that the NPPF consultation closes 10th March 2026 and the new framework is expected to be published in May 2026.

## 11. Date of Next Meeting

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### Background Papers:

**Appendix A:** Minute of the Steering Group Meeting , 21<sup>st</sup> January 2026

**Appendix B:** Train Timetable and Travel to Work Areas (TTWA)

**Appendix C:** SHMA(Strategic Housing Market Assessment)

**Appendix D:** Consultant's Briefing Notes for items 8, 9 and 10 — to follow

*Linda Skanton*

Parish Clerk

17<sup>th</sup> February 2026

<b>Steering Group members:</b> Cllrs H Jobes (Chair) J Mellor, S Sidwell, S Walsh, Mr T Askew, Mr I Mellor Mrs Melanie Bent, Mr Martin Clark, Mr Stuart Nimmo & Mrs Wendy Pickler
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