HONEYBOURNE PARISH COUNCIL

Minutes of the Full Council Meeting

held at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH
on Tuesday 13th October 2026 at 7:15pm

Members present: Cllrs H Jobes (Chair), A Attridge, C Clear, G Clelland, S Sidwell, J Mellor, S Walsh & Cllr A Galeckyj (co-opted at item 26/790)

In attendance: Parish Clerk, Linda Stanton
District Cllr J Ciotti (arrived 7:50 pm – departed 8:30pm)
2 members of public

26/790 Co-option of Parish Councillor

The Chairman opened the co-option meeting. The Council had received one application for the vacancy, from Mr Andrew Galeckyj. Councillors had been circulated with the applicant's details and presentation. A ballot of members was held.

Resolved :

That Mr Andrew Galeckyj be co-opted as a Parish Councillor of Honeybourne Parish Council. (Unanimous)

Mr Galeckyj signed the Declaration of Acceptance of Office in the presence of the Proper Officer. He was given a welcome pack containing the Register of Interests form, the Council's essential policies and the agenda pack. He joined the other councillors for the remainder of the meeting, and the Chairman asked everyone to introduce themselves.

26/791 Apologies

Apologies were received and accepted from the following members:

Councillor	Reason
A Mathias	Personal
B Dubb (Vice- Chair)	Work commitment

26/792 Declarations of Interest

Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to —

a) Keep their Register of Interests form up to date;

b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

The following declarations of interest were made:

Cllr	Item	Interest
A Attridge	26/804- Arrow Valley Solar (EN0110033- Public Consultation)	ODI- Cllr A Attridge declared an interest in this item as operator of The Ranch Caravan, advising that this was a public consultation on matters affecting all residents and including members, and remained in the meeting, taking part in the discussion and vote.
H Jobes	26/799 (a) – Schedule of payment Allotment Association fee to HAGA	DPI – Plot holder
J Mellor	26/799 (a) – Schedule of payment Allotment Association fee to HAGA	DPI – Plot holder
G Clelland	26/799(a) – Schedule of payments: payment to Limebridge Rural Services	ODI – Personal friend

26/793 To consider any dispensations

There were no requests for dispensation.

26/794 Open Session

a) Members of the Public.

There was no public participation.

b) Supporting organisations, e.g. South Worcestershire Policing Team.

None present.

c) Worcestershire County Councillor — H Robson
Cllr Robson was not in attendance.

d) District Councillor J Ciotti presented her report which was circulated to members in advance of the meeting. **(Appendix 1 page 738)**

26/795 Adoption of Minutes of Previous Meeting

i. The minutes of the Full Council Meeting held on 8th September 2026 were presented for adoption.

ii. The minutes of the Confidential Meeting held on 8th September 2026 were presented for adoption

Resolved:

i. That the minutes of the Full Council Meeting held on 8th September 2026 be approved as an accurate record and signed by the Chairman. (7 for and 1 abstention)

ii. That the minutes of the Full Council Confidential Meeting held on 8th September be approved as an accurate record and signed by the Chairman (7 for and 1 abstention)

Cllr A Galeckyj abstained as he was not a member of the Council at the 8th September 2026 meeting.

26/796 Chairman's Report (for information only)

The Chairman updated members on the Honeybourne station car park. He reported that Wychavon District Council's Deputy Chief Executive and S151 Officer, Jayne Pickering, had advised him that, with the feasibility study funding now in place, the specification for the study had been received from Network Rail. She was reviewing it to ensure that it would consider the options that WDC had requested.

Noted:

That the Chairman's report be noted

26/797 Parish Clerk's Report (for information only)

The Clerk presented her report. Members noted the updates on ongoing matters as follows:

Item	Subject	Update
a)	Cotswold District Council Regulation 19 Local Plan Representation Submitted	Following Council's consideration of the draft representation at the September meeting, and the authority delegated jointly to the Clerk and Chairman to finalise and submit it, the Council's Regulation 19 representation on Cotswold District Council's Local Plan 2026-2043 was submitted on 9th September 2026, ahead of the 5th October deadline. It addressed the cross-boundary infrastructure impact on Honeybourne railway station arising from the Mickleton strategic allocation (1,238 homes), including car parking, footbridge access, and the station's status against the NPPF's "well-connected station" test.
b)	Neighbourhood Development Plan Review – Call for Sites	The Call for Sites consultation closed at 23:59 on 18th September 2026. A website notice advised that late submissions may not be able to be included. Responses received by the deadline are being analysed by the Council's planning consultant. The NDP Review Steering Group will consider the sites in due course, and its recommendations will come to

		Full Council for approval before the plan proceeds to Regulation 14 public consultation.
c)	Christmas Switch-On Event Leaflet	The leaflets have been printed and will be circulated with the November village news.
d)	Sycamore Drive/Co-op – Dangerous and Obstructive Parking	A resident raised concerns about dangerous and obstructive parking around the Co-op and Sycamore Drive, linked to commuter use since GWR introduced parking charges at Honeybourne station. The Clerk replied that Sycamore Drive is an unadopted private road managed by Gateway, over which the Council has no direct powers. Obstruction and dangerous parking are matters for Gateway and West Mercia Police respectively, and the Council has no authority to convene or direct the organisations involved. The Council continues to press Wychavon District Council on additional station car parking. Worcestershire County Council Traffic Engineering has since replied to all parties, confirming that parking management on an unadopted road is a matter for the landowner or management company and that dangerous obstruction should be reported to the police, consistent with the Clerk's position.
e)	Cemetery – Brook Maintenance	The brook alongside the cemetery has been cut back and cleared on the Council's side. The opposite bank, backing onto the rear gardens of properties on Stratford Road, remains the responsibility of those property owners.
f)	Highways – Carriageway Markings, Station Road Railway Bridge and Gate Inn Crossroads	The Clerk reported to WCC Highways that the markings at the railway bridge on Station Road need renewal. Highways will inspect and, subject to that, order the markings to be retraced. They will also inspect the markings at the Gate Inn crossroads while attending.
Noted: That the Clerk's Report be noted.		

During the report, Cllr Mellor asked that the road markings on Weston Road be renewed, and Cllr Walsh asked that the gully between Shinehill and Buckle Street be cleared. The Clerk agreed to report both matters to Worcestershire County Council Highways.

26/798 Correspondence and Circulations Received

a) Worcestershire County Council: High Friction Surface, Station Road Zebra Crossing	To note correspondence from WCC's County Highways Liaison Officer (24th September 2026), sent to County Councillor Hannah Robson and copied to the Clerk, about the failing High Friction Surface at the Station Road zebra crossing. WCC engineers attended site and commissioned a survey by their contractor, Ringway, which found the existing tarmac unsuitable for laying High Friction Surface directly on top. 50mm of carriageway will need to be removed on both sides before the surface can be re-laid. As High Friction Surface is temperature-sensitive, the works cannot be completed this year and will take place in the 2027/28 financial year. WCC will monitor the surface in the meantime.
b) West Mercia Police and Crime Panel: Independent Lay Co-opted Member	To note a vacancy advertised by the Panel for an independent lay co-opted member, for a 4-year term (or the remainder of the Panel's lifespan). The role is unpaid (reasonable expenses only), requires an average of one day a month, and is open to applicants living or working in the West Mercia police force area. This was circulated to members before the closing date of 5pm on 30th September 2026.
c) West Mercia Police Economic Crime Unit	Monthly Bulletin, September 2026, circulated to members for information.
d) Parish and Town Council Event, 24th September 2026	To note the programme and attendance arrangements for the Environmental Opportunities and Local Government Reorganisation event for parish and town councils, held at the Civic Centre, Pershore on Thursday 24th September 2026 at 6.00pm. Details were circulated to members beforehand, who were invited to confirm attendance.

e) Resident Correspondence: Thanks re Planning Applications W/26/01627/RM and W/26/01732/OUT	To note a letter from a resident thanking the Council for listening to residents' concerns and for the careful consideration given to the two applications (Stratford Road/Mickleton Road and Buckle Street), and asking that their thanks be passed on to all councillors involved.
f) Worcestershire County Council: Public Notice, Temporary Road Closure, U45017 School Street	To note notice under the Road Traffic Regulation Act 1984 of a proposed Temporary Closure Order for part of U45017 School Street (from its junction with Corner Farm Drive to its junction with Reades Piece) for remedial utility works by Severn Trent Water. Access is permitted for premises fronting the affected highway with no alternative access. The alternative route is via High Street and School Street (part), and vice versa. The anticipated duration is 1 day, starting 25th October 2026, within a maximum permitted duration of 18 months.
Noted: That the correspondence be noted	

26/799 Finance

a) Schedule of Payments – October 2026 (for approval)

The Clerk presented the schedule of payments for October 2026, including invoices paid as a matter of urgency, for approval.

Invoice no	Payment Method	Supplier	Description	Net £	VAT £	Gross £
813748834	Direct Debit	British Gas	Pavilion power and heating	65.51	3.14	68.65
M017	Standing Order	British Telecom	Regular charge (1st Sept – 30th Sept 2026)	36.95	7.39	44.34
INV13491753	Direct Debit	Water Plus	Pavilion water	11.37	-	11.37
493838179	Direct Debit	Lloyds Bank	Accounts Maintenance Fee for PC – Community Account no: xxxxx608 (10th Jul - 9thAug 2026)	4.25	-	4.25
IVO474989	Direct Debit	SSE Energy Solution	Unmetered footway lighting	113.80	22.76	136.56
INV/22851	BACS	SPE Ltd	Annual service of below ground pumping station at the sports field	395.00	79.00	474.00
September	BACS	J Hyde	Handyman work	105.50	-	105.50
September	BACS	J Hyde	Lengthsman work	156.05	-	156.05
SI- 10907	BACS	Security 4 Systems	Monthly IT Support	77.50	-	77.50
SI-10887	BACS	Security 4 Systems	WBSAL annual exchange Mailboxes 15 email accounts	1008.00	-	1008.00
Tax month 7	BACS	Worcestershire Pension	Pension - includes back pay (see note)	1517.61	-	1517.61
Tax month 7	BACS	Staff salary	Staff salary - includes back pay (see note)	4422.60	-	4422.60
Tax month 7	BACS	HMRC	HMRC - includes back pay (see note)	2075.00	-	2075.00
-	BACS	Staff Mileage Claim	6th July – 28th Sept – 420 miles	231.00	-	231.00
3926	BACS	Limebridge Rural Services	Monthly Grounds maintenance	1450.00	290.00	1740.00
3927	BACS	Limebridge Rural Services	To complete remaining pollarding of willow trees (50%) at cemetery adjacent to parking.	825.00	165.00	990.00

3927	BACS	Limebridge Rural services	Removal of Hawthorn within the ditch line at cemetery.	490.00	98.00	588.00
22891/24072	BACS	GS Adams Ltd	To re-align streetlight column 4- Stratford Road	298.00	59.60	357.60
22892/23559	BACS	GS Adams Ltd	To carry out painting of 16 steel brackets and test function including supply equipment to safely gain access high level works	1050.00	210.00	1260.00
002204	Cheque	Royal British Legion Poppy Appeal	2 poppy wreath – Annual Remembrance - Donation	70.00	-	70.00
2026-223	BACS	Quick Print UK Ltd	Printing - Raffle tickets	25.00	5.00	30.00
2026-223	BACS	Quick Print UK Ltd	Printing – A 5 leaflets	60.00	-	60.00
2026- 040	BACS	Honeybourne Village News	Delivery of Christmas Leaflet	63.00	-	63.00
352754	BACS	Hartwells & Co (Timber) Ltd	Replacement picket fence pedestrian gate for sports field	74.70	14.94	89.64
SIN161515	BACS	Fairview Trading Co. Ltd	Handyman work – Coach screw and padlock for sports field	9.43	1.89	11.32
26-003	BACS	HAGA	Allotment Subs	22.50	-	22.50
4017582	BACS	Worcestershire CC	Leys Field Rent - 2026- 2027	1095.00	-	1095.00
Cld0441823	BACS	Wychavon District Council	Supply and installation of 1 dog bin including twice weekly emptying. One off administration fee	547.77	109.55	657.32
	BACS	Equals Money	Top up pre-paid debit card	250.00	-	250.00
Pre-paid Debit card						
Invoice/Receipt No	**Date**	**Supplier**	**Description**	**Net £**	**VAT £**	**Gross £**
20260547987691 93	26th Sept 2026	Adobe Systems Software	Monthly subs	16.64	3.33	19.97
3444221982026-10-03	2nd Oct 2026	Lebara	Mobile phone	4.17	0.83	5.00

Resolved:

i. That the schedule of payments for October 2026, excluding the payment to HAGA, be approved. (6 For, 1 Abstention) Cllr G Clelland, having declared an interest in the payments to Limebridge Rural Services (see 26/792), abstained from voting. Cllr A Galeckyj did not vote.

ii. That the payment to HAGA be approved. (5 For, 2 Abstentions) Cllrs H Jobes and J Mellor, having declared an interest in the payments to HAGA (see 26/792), abstained from voting. Cllr A Galeckyj did not vote.

Note: *October payments include back pay for April to September 2026. This is a single payment covering six months, not a monthly amount. It arises from the national NJC pay award for 2026/27 (agreed in August 2026 and backdated to 1 April 2026), contractual pay scale progression, and a review of contracted hours approved by Full Council on 8th September 2026.*

b) Bank Reconciliation — September 2026 – (for approval)

The Clerk presented the bank reconciliation for September 2026, for approval.

Bank Reconciliation at 30/09/2026		
Cash in Hand 01/04/2026		117,618.46
ADD		
Receipts 01/04/2026 – 30/09/2026		182,113.09
		299,731.55
SUBTRACT		
Payments 01/04/2026 – 30/09/2026		124,011.61

Cash in Hand 30/09/2026 (per Cash Book) A		175,719.94
Cash in hand per Bank Statements		
Petty Cash 30/09/2026	0.00	
Lloyds Business Bank Instant 30/09/2026	170,105.56	
Lloyds Treasurers Account 30/09/2026	5,265.69	
Prepaid Debit Card Equals 30/09/2026	348.69	175,719.94
Less unpresented payments		
Plus unpresented receipts		
Adjusted Bank Balance B A = B Checks out OK		175,719.94

Resolved:
That the bank reconciliation for September 2026 be approved.

c) Budget Monitoring – To note the current budget position v actual receipts and payments. (Circulated with agenda pack)
Members **noted** the current budget position against actual receipts and payments

d) Precept and Grant Payment (for noting)

Members **noted** receipt from Wychavon District Council of the second tranche of the 2026/27 precept (£56,736.00) and the council tax support grant (£2,736.00), totalling £59,472.00.

e) Neighbourhood Plan Review Grant (for noting)

Members **noted** receipt of £1,400.00 from Wychavon District Council, reimbursing the Neighbourhood Plan Review consultant costs claimed to date against the £10,000 grant award.

f) Friends of St Ecgwin's Church Grant – Unspent Balance

Members considered the Clerk's report on the unspent balance of the Friends of St Ecgwin's Church's 2026/27 grant award. (Circulated with the agenda pack) Members did not wish the balance to be returned.

Resolved:
That the unspent balance of £67.84 be retained by the Friends of St Ecgwin's Church for items for their Remembrance "Ribbons" project, with receipts to be provided to the Clerk as evidence of spend.

26/800 Local Council Award Scheme (LCAS) Silver Application

The Council received the Clerk's report. The Clerk confirmed that all required documents, information and conditions were in place for the Council's application for the Local Council Award Scheme Silver Award.

Resolved:
That all the required documents, information and conditions are in place for the Local Council Award Scheme Silver Award, and that these are published on the Council's website where applicable, and that submission of the application is authorised.

26/801 Committee & Working Groups reports

a) Neighbourhood Development Plan Review – Steering Group Meeting
Members **noted** that the NDP Review Steering Group meeting scheduled for 6th October 2026 had been postponed, to allow the planning consultant time to complete analysis of the Call for Sites responses received. The next Steering Group meeting will be held on 12th November 2026.

b) Christmas Event Working Group
Cllr S Sidwell reported back from the informal meeting of the Christmas Event Working

Group, at which no Council business was conducted. He reported that National Gas had provided a substantial amount of sponsorship for the event.

Resolved:

That the following recommendations of the Working Group be approved:

i. The Risk Assessment for the Honeybourne Christmas Event 2026 **(Appendix 2 – Pages 739 -741)**

ii. That Reverend Barwood give a blessing at the Christmas tree at 6.55pm, prior to the lights switch-on;

iii. That Doug Rushton read out the names of those who have sponsored a Christmas tree light in memory of a loved one;

iv. That, following a countdown led by National Gas, Santa switch on the Christmas tree lights at 7pm.

c) Police and Crime Commissioner – Town and Parish Council Survey 2026
Members completed the annual Town and Parish Council Survey from the Police and Crime Commissioner for West Mercia at the meeting. The Clerk will submit the survey before the deadline of midday on Wednesday 14th October 2026.

26/802 Environment and Community Wellbeing

a) Christmas Raffle Hamper Contributions
Councillors and staff were invited to donate items for the Christmas raffle hamper prize for the switch-on event on 4th December 2026. A list of suggested items was circulated at the meeting, and councillors put their names against the items they will provide. Donations are to be delivered to the Village Hall or collected by the Clerk by 2nd November 2026.

b) GWR Poppy Train – Armistice Day Wreath Presentation
Members noted that Great Western Railway has again invited the Parish Council to take part in the Poppy Train on Armistice Day, Wednesday 11th November 2026, marking the 110th anniversary of the Battle of the Somme. The Poppy Train will call at Honeybourne Station (Platform 2) at 07.57, departing 07.58, with wreaths transported to London Paddington and laid at the War Memorial, where the annual remembrance service is held. As in previous years, the Chairman will present a wreath on behalf of the Parish Council.

c) Christmas Switch-On Event – Marquee Assistance
Councillors were asked to volunteer to help erect the marquee on Friday 4th December at 10am and dismantle it on Saturday 5th December at 10am. No names were taken; it was agreed that whoever is available on the day will attend. Mince pies and hot drinks will be provided for the volunteers.

d) Station Road – Speeding Concerns
Members considered the Clerk's report on speeding concerns on Station Road, raised with Cllr G Clelland by residents (Appendix 7, circulated with the agenda pack). Members noted that the Clerk had already asked Worcestershire County Council Highways to deploy a speed data collection device, and that there may be some delay because of the county-wide demand for data collection. Members noted that the most recent data collection on Station Road by West Mercia Police, in July and August 2024, is now over two years old.

Resolved:

That West Mercia Police be asked to carry out a further speed data collection exercise on Station Road.

e) Wychavon Community Resilience Grant – Pavilion Energy Improvements
Members considered the Clerk's report on a potential application to the Wychavon Community Resilience Grant for solar panel installation at the pavilion, together with a supplementary note on the pavilion's electricity cost and indicative solar payback, tabled at the meeting. Both reports are appended to these minutes. **(Appendix 3 – pages 742 -745)**
Two proposals were put to the vote:

i. That the Clerk apply for grant funding towards an independent energy assessment of the pavilion, to obtain independent information on whether solar panels are appropriate. (5 votes)

ii. That the Council not proceed with an assessment, as solar panels were not wanted given the pavilion's low electricity usage. (3 votes)

Proposal i. received the most votes and was carried.

Resolved:

That the Council:

i. notes the contents of the Clerk's report, including the grant bands available, the assessment criteria, and that match funding of around 50% should be expected in practice;

ii. notes that no independent assessment has established an energy need or usage case for the pavilion, and confirms that no budget provision will be made for 2027/28 in the absence of one;

iii. agrees that, if the matter is to be progressed, an independent energy assessment should be commissioned by the Council, and not supplied by an installer;

iv. defers any application for funding towards solar panel installation until after the May 2027 elections, when officer capacity and Council priorities can be reassessed;

v. notes that this is a deferral for proper preparation and not a decision not to pursue the matter.

vi. agrees that the Clerk apply for grant funding towards an independent energy assessment of the pavilion.

f) Sports Field Car Parking – Honeybourne Cat Protection Centre Autumn Fair

Members **noted** that Honeybourne Cat Protection Centre has hired the Village Hall for an Autumn Fair on Saturday 24th October 2026, 11am–4pm, and has asked to use the sports field car park for stallholder parking. The organisers have been advised that the gates must be manned at all times during use and kept shut.

26/803 Cotswold District Local Plan – Regulation 19 Consultation: Proposed Supplementary Representation

Members considered the Clerk's report on a supplementary representation to Cotswold District Council's Regulation 19 consultation on its Local Plan 2026–2043, in light of the additional transport evidence published by Cotswold District Council. The supplementary representation to be submitted is appended to these minutes. (**Appendix 4 – pages 746 – 747)**

Resolved:

That the Council:

i. notes that Cotswold District Council has extended the Regulation 19 consultation to 11.59pm on 3rd November 2026, and that the Council's representation already submitted remains valid;

ii. confirms that the Council does not accept that Honeybourne's railway station, station car park or local roads should be relied upon to support growth at Mickleton;

iii. approves the wording of Supplementary Entries A, B and C for submission to Cotswold District Council;

iv. notes that Cotswold District Council has confirmed in writing that a supplementary representation will be accepted, that its online portal is the preferred route, and that the representation must state that it is made by Honeybourne Parish Council; the Clerk will submit via the portal and keep the reply and the portal acknowledgement on file;

v. delegates authority to the Clerk and Chairman jointly to submit the approved wording through the portal before the 3rd November 2026 deadline, limited to factual corrections (for example, page references and distances), without changing the substance of the Council's position.

26/804 Arrow Valley Solar (EN0110033)- Public Consultation

Members considered the Clerk's report and draft response to Arrow Valley Solar's public consultation on its proposed solar and battery storage scheme.

Members asked that the following points be added to the draft response:

- Construction traffic: that the developer be asked to confirm that its choice of routes elsewhere, including any restriction affecting other bridges, will not move construction traffic onto roads through Honeybourne without that traffic being assessed, and to identify any weight, width or other restrictions on the roads through Honeybourne and on the railway bridge, and how construction vehicles would comply with them;
- Heritage: that the heritage assessment cover the effect of construction traffic, including vibration, on the Honeybourne Conservation Area and the listed buildings within it;
- Noise: that a section be added on noise from substations and battery storage.

Members raised the possibility of a 7.5 tonne weight limit on High Street.

The response as amended is appended to these minutes **(Appendix 5 – pages 748 – 752)**.

Resolved:

That the Council:

I. notes that this is the developer's public consultation, that the Council's response goes to the developer and not to the Planning Inspectorate, that it cannot require changes to the scheme, and that it is not an objection to the scheme;
II. approves the draft response, with the additional points requested at the meeting;
III. authorises the Clerk, in consultation with the Chairman, to make any minor amendments and to submit the response before 11:59pm on Monday 2nd November 2026;
IV. agrees that a copy of the response be sent, once submitted, to Wychavon District Council, Worcestershire County Council as highway authority, the county and district councillors for Honeybourne, and Bretforton and Weston-sub-Edge Parish Councils.

26/805 Planning

a) Buckle Street – W/26/01732/OUT – Update

Members noted that, following the Council's resolution of 8th September 2026 to object to this application, the Chairman had written to District Councillor Hannah Robson, as Ward Member, asking her to consider calling the application in for a Committee decision. Cllr Robson has confirmed that, having spoken with the relevant planning officers, she will call the application in to Committee should it meet the criteria for doing so.

Members noted that Wychavon District Council had notified the Council, by letter dated 1st October 2026, of additional information received from the applicant, with comments invited by 15th October 2026, and that Wychavon's letter advises that there is no need to repeat comments already made.

Resolved:

That the following response be submitted to Wychavon District Council, and that authority be delegated to the Clerk and Chairman to finalise and submit it by 15th October 2026: Honeybourne Parish Council has considered the additional information and amended plans received on 1 October 2026, with the advice of its planning consultant.

The Parish Council's objection to this application, as resolved at its meeting on 8 September 2026 and submitted to Wychavon District Council, stands. The additional information does not change the Council's position, and the Council asks that its original comments continue to be taken into account in the determination of the application.

b) Bretforton Road – W/26/00521/RM – Amended Plans

Members considered the Clerk's report and draft response to Wychavon District Council on further amended plans for 24 dwellings at Land at Bretforton Road.

Resolved:

That the Council:

I. approves the draft response to Wychavon District Council, which notes that the changes relate mainly to highways, that the Council's response of 9th August 2026 is unchanged, and asks the applicant to deliver the community orchard as shown, to confirm the housing mix and its compliance with Policy H2 of the Honeybourne Neighbourhood Plan, and to notify the Council when the Landscape and Ecological Management Plan is submitted; and

II. delegates authority to the Clerk and Chairman to make minor amendments and submit the response before 15th October 2026.

26/806 Items for Next Meeting

Members were reminded to notify the Clerk of items for discussion at the next council meeting by 27th October 2026.

26/807 Date and Venue of Next Meeting

The next Parish Council meeting is confirmed as Tuesday 10th November 2026 at 7:15pm at Honeybourne Village Hall, Harvest Close, Honeybourne.

Meeting Concluded : 21:30

Signed: …… Date: ……
Chairman, Honeybourne Parish Council

Council Members:
H Jobes (Chairman), B Dubb (Vice-Chair), A Attridge, C Clear, G Clelland, A Galeckyj, A Mathias, J Mellor, S Sidwell and S Walsh

DRAFT

Appendix 1

October 2026 Report to Parish Councils from Wychavon District Councillors

Quick reminder about Ward Budgets: grant applications open now!

Wychavon Residents' Survey 2026: this has started and does not close until November 1st. Take your opportunity to share views on council services and your local area. As before prizes will be awarded to a lucky few respondents. See **wychavon.gov.uk**

Fly tipping: we have agreed tougher penalties for illegally dumping rubbish- the maximum fixed penalty will rise from £1000 to £5000. Littering fines will also rise.

Renters Rights Acts: Landlord Drop-in event. There will be a free informal meet up at The Civic Centre Pershore on October 13th from 9 to 11 or 5 to 7. No booking needed.

Hidden Homelessness: women are more likely to experience this. Rough Sleeping usually means sleeping on the streets but hidden homelessness can be sofa surfing, sleeping in a vehicle, or somewhere unsafe or moving between temporary places without a secure home. Wychavon is taking part in the census for the first time with the aim of improving general understanding of women's rough sleeping issues and giving help. Find out more from Women's Rough Sleeping Census website.

Meno-fest 2026 to support better understanding takes place on October 7th at Worcester Rugby Club.

Wellbeing Wychavon: an online event will take place on **October 16th 10 - 11am** titled **Who cares for the Carers.**

Hospitality scheme: interesting new scheme by gov.uk. £10million set aside for new ventures but also for **Pub is the Hub** an independent non-profit organisation to help pubs in rural and deprived areas to diversify.

DRAFT

Honeybourne Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2026			
	Cash in Hand 01/04/2026			117,618.46
	ADD			
	Receipts 01/04/2026 - 31/10/2026			190,776.56
				308,395.02
	SUBTRACT			
	Payments 01/04/2026 - 31/10/2026			140,293.83
A	**Cash in Hand 31/10/2026** (per Cash Book)			**168,101.19**
	Cash in hand per Bank Statements			
	Petty Cash	31/10/2026	0.00	
	Lloyds Business Bank Instant	31/10/2026	161,296.90	
	Lloyds Treasurers Account	31/10/2026	6,476.42	
	Prepaid Debit Card Equals	31/10/2026	327.87	
				168,101.19
	Less unpresented payments			
				168,101.19
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**168,101.19**
	A = B Checks out OK			

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WYCHAVON Wychavon District Council, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs. WR10 1PT
T: 01386 565000 DX25934 Pershore www.wychavon.gov.uk

PLANNING APPROVAL NOTICE

TOWN AND COUNTRY PLANNING ACT 1990

Approval - Full planning permission

Application No: W/25/02384/FUL **Parish:** Honeybourne

[redacted]

Part I – PARTICULARS OF APPLICATION

Statutory Start Date: 21 November 2025

Location: 12 Harvard Avenue, Honeybourne, Evesham, WR11 7XU
Proposal: Erection of a detached 3-bedroom self-build dwelling.

Part II - PARTICULARS OF DECISION

Wychavon District Council hereby give notice that in pursuance of the provisions of the Town and Country Planning Act 1990 that **PERMISSION HAS BEEN GRANTED** for the carrying out of the development referred to in Part 1 hereof in accordance with the application and plans submitted subject to the following conditions (if any):-

CONDITIONS AND REASONS

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

   Reason: To conform with the requirements of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless where required or allowed by other conditions attached to this permission/consent, the development hereby approved shall be carried out in accordance with the information (including details on the proposed materials) provided on the application form and the following plans/drawings/documents –

Location Plan	(produced on the 5th June 2025)
Proposed Roof Plan	AE-04 (900621)002
Existing Site Plan	AE-02 (900621)002
Existing and Proposed Street Scene	AE-16 (900621)002
Proposed Site Plan	AE-05 (900621)002
Existing Block Plan	AE-01 (900621)002
Proposed Block Plan	AE-06 (900621)002
Existing Roof Plan	AE-03 (900621)002
Proposed ground and first floor plan	AE-07(900621)001
Proposed elevations	AE-08(900621)001

Reason: To define the permission in accordance with policies SWDPR01 and SWDPR03 of the South Worcestershire Development Plan Review 2026 and the National Planning Policy Framework.

3. No development above slab level shall commence until details of all the external materials to be used in the construction of the development shall be submitted to and approved in writing by the Local Planning Authority. The details shall include the type, colour, and finish of all materials.

The development shall not be carried out other than in accordance with the approved details.

Reason: To ensure a satisfactory external appearance of the development and that high quality materials and finishes are used, in accordance with policies SWDPR28 of the South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of National Planning Policy Framework.

4. The Development hereby approved shall not be occupied until an area has been laid out within the curtilage of the dwelling for the parking of 2 cars at a gradient not exceeding 1 in 8. This area shall thereafter be retained for the purpose of parking a vehicle only.

Reason: In the interests of highway safety and to ensure the free flow of traffic using the adjoining highway and in accordance with SWDPR06 of the South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

5. The Development hereby permitted shall not be first occupied until sheltered and secure cycle parking to comply with the Council's adopted highway design guide has been provided in accordance with details which shall first be submitted to and approved in writing by the Local Planning Authority and thereafter the approved cycle parking shall be kept available for the parking of bicycles only.

Reason: To comply with the Council's parking standards and in accordance with SWDPR06 of the South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

6. The development hereby permitted shall not be occupied/first used until full details of all surface water drainage systems to serve the development have been submitted to and approved in writing by the Local Planning Authority. The approved drainage works shall be implemented in accordance with the approved details before the first occupation/use of the development hereby permitted and shall be retained thereafter.

   Reason: To ensure development does not exacerbate flood risk and deals with surface water runoff from the site in a sustainable manner, in accordance with policies SWDPR38, SWDPR39 and SWDPR40 of the South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

7. Prior to the first occupation of the development hereby permitted, details of renewable and/or low carbon energy generation measures shall be submitted to and approved in writing by the Local Planning Authority. The measures shall contribute to at least 20% of the predicted energy requirements of the development. The details to be submitted shall include:-

   - the overall predicted energy requirements of the approved development;
   - the predicted energy generation from the proposed renewable/low carbon energy measures; and
   - an implementation timetable for the proposed measures.

   The development shall be carried out in accordance with the approved details.

   Reason: To ensure the development supports the delivery of low carbon/renewable energy and safeguards natural resources in accordance with policy SWDPR37 of the South Worcestershire Development Plan Review 2026 and the relevant aims and objectives of the National Planning Policy Framework.

8. Before the first use/occupation of the development hereby permitted details of a precise specification of the proposed materials for the hard landscaping of the site (including roads, paths, parking areas and other hard surfaces) shall be submitted to and approved in writing by the local planning authority. The hard landscaping of the site shall be completed before the first use/occupation of the development hereby permitted. Development shall be carried out in accordance with the approved details.

   Reason - To ensure the proposed development represents high quality design and does not have an adverse effect on the character and appearance of the area in accordance with policies SWDPR28 of South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

9. Before the first use/occupation of the development hereby permitted a scheme of landscaping shall be submitted to and approved in writing by the Local Planning Authority. The landscaping scheme shall include:-

   (i) a plan(s) showing details of all existing trees and hedges on the application site. The plan should include, for each tree/hedge, the accurate position, canopy spread and species, together with an indication of any proposals for felling/pruning and any proposed changes in ground level, or other works to be carried out, within the canopy spread.
   (ii) a plan(s) showing the layout of proposed tree, hedge and shrub planting and grass areas.
   (iii) a schedule of proposed planting - indicating species, sizes at time of planting and numbers/densities of plants.
   (iv) a written specification outlining cultivation and other operations associated with plant and grass establishment.
   (v) a schedule of maintenance, including watering and the control of competitive weed growth, for a minimum period of five years from first planting.

All planting and seeding/turfing shall be carried out in accordance with the approved details in the first planting and seeding/turfing seasons following the completion or first occupation/use of the development, whichever is the sooner.

The planting shall be maintained in accordance with the approved schedule of maintenance. Any trees or plants which, within a period of five years from the completion of the planting, die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species.

Reason - To ensure the proposed development does not have an adverse effect on the character and appearance of the area in accordance with policy SWDPR28 and SWDPR4 of THE South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

10. Demolition, clearance or construction work and deliveries to and from the site in connection with the development hereby approved shall only take place between the hours of 08.00 and 18.00hrs Monday to Friday and 08.00 and 13.00hrs on a Saturday. There shall be no demolition, clearance or construction work or deliveries to and from the site on Sundays or Bank Holidays.

    Reason - To preserve the amenities of the locality in accord with Policy SWDPR28 and SWDPR35 of the South Worcestershire Development Plan Review,2026 and the relevant aims and objectives of the National Planning Policy Framework.

11. Prior to first occupation of the development hereby permitted, details of at least one bird nesting feature shall be submitted to and approved in writing by the Local Planning Authority. The approved feature shall be installed in accordance with the approved details prior to the first occupation/use of the development hereby approved and retained thereafter.

    After the feature has been installed, a brief letter shall be sent to the local planning authority for confirmation.

    Reason – To ensure that the development contributes to the conservation and enhancement of biodiversity in accordance with SWDPR29 of the South Worcestershire Development Plan Review, 2026 and Chapter 19 of the National Planning Policy Framework.

12. Before the first occupation of the dwelling hereby permitted, the landing window shall be fitted with Pilkington Level 4 obscured glazing or equivalent and shall be permanently retained in that condition thereafter.

    Reason - To protect the amenities of adjoining/nearby properties from unacceptable overlooking/loss of privacy and/or represent quality design in accordance with policies SWDPR28 and SWDRP35 of the South Worcestershire Development Plan Review, 2026 and the relevant aims and objectives of the National Planning Policy Framework.

NOTES TO APPLICANT

1. Given to the presence of asbestos containing materials (ACMs) in the existing building(s) and any ACMs removed during alterations should be disposed of appropriately such that the development site may not be considered contaminated land under Part 2A at a later date. Appropriate asbestos surveys prior to demolition/alterations and handling of ACMs during works should be undertaken by competent and qualified professionals with experience of surveying and handling ACMs.

2. Alteration of Highway to Provide New or Amended Vehicle Crossover
This permission does not authorise the Applicant to carry out works within the publicly maintained highway since such works can only be carried out by the County Council's Approved Contractor, Ringway Infrastructure Service who can be contacted by email worcestershirevehicle.crossing@ringway.co.uk. The Applicant is solely responsible for all costs associated with construction of the access.

3. Buildings, and particularly roofs and the spaces underneath them, are frequently used as roosting sites by bats. Bats and their 'roost' sites are protected under the Wildlife and Countryside Act 1981 (as amended) and the Conservation of Habitats & Species Regulations 2017 (as amended), the latter of which deems them a European Protected Species. It is a criminal offence to damage or destroy a roost (even if bats are not occupying the roost at the time), to deliberately kill or injure a bat, disturb a bat in its roost, or intentionally or recklessly obstruct access to a bat roost. Planning consent for a development does not provide a defence against prosecution under these acts.

   Any removal of roof and wall coverings including roof tiles, slates, hanging tiles, timber boarding, timber window frames, soffit boxes and facia boards shall be carried out carefully by hand. If bats or any sign of bats such as an accumulation of droppings are encountered at any stage of work, work must cease immediately and advice sought from an appropriately licenced bat ecologist on how to proceed lawfully. All contractors working on site should be made aware of the advice and provided with the contact details of a relevant ecological consultant.

4. The applicants attention is drawn to the existence of an agreement made under Section 106 of the Town and Country Planning Act 1990 (as amended), and the restrictions imposed therein.

5. Positive and Proactive Statement. No problems have arisen in dealing with this application. The planning application sought an acceptable form of development consistent with the requirements of relevant policies and material considerations. No amendments or alterations were therefore required and no further positive or proactive action was deemed necessary.

Signed:



Ian MacLeod
Director of Planning and Infrastructure

Date: 29 September 2026

Note: - This permission refers only to that required under the Town and Country Planning Acts and does not include any consent or approval under any other enactment, byelaw, order or regulation. **In particular this permission is not a Building Regulation Approval. Advice should be sought from the South Worcestershire Building Control on 01684 862223 to ascertain if approval is required under the Building Regulations for the proposed development. Failure to make a Building Regulations application, if required, prior to work commencing on site is**

an offence under Section 35 of the Building Act 1984 and may result in the authority taking further action.

WYCHAVON Wychavon District Council, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs. WR10 1PT
T: 01386 565000 DX25934 Pershore www.wychavon.gov.uk

PLANNING APPROVAL NOTICE

TOWN AND COUNTRY PLANNING ACT 1990

Approval - Householder Planning

Application No: W/26/01603/HP **Parish:** Honeybourne

[redacted]

Part I – PARTICULARS OF APPLICATION

Statutory Start Date: 13 July 2026

Location: 43 Fallow Field, Honeybourne, Evesham, WR11 7TE
Proposal: Demolish conservatory and erect single storey rear extension

Part II - PARTICULARS OF DECISION

Wychavon District Council hereby give notice that in pursuance of the provisions of the Town and Country Planning Act 1990 that **PERMISSION HAS BEEN GRANTED** for the carrying out of the development referred to in Part 1 hereof in accordance with the application and plans submitted subject to the following conditions (if any):-

CONDITIONS AND REASONS

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

   Reason: To conform with the requirements of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless where required or allowed by other conditions attached to this permission/consent, the development hereby approved shall be carried out in accordance with the information (including details on the proposed materials) provided on the application form and the following plans/drawings/documents –

   1378 02 – Existing and Proposed Site Plan

   1378 05 A – Proposed Layout

   1368 06 – Proposed Elevations

   Reason: To define the permission in accordance with policies SWDPR01 and SWDPR03 of the South Worcestershire Development Plan Review 2026 and the National Planning Policy Framework.

3. Prior to the first use/occupation of the development hereby permitted, the details set out in the submitted Water Management Statement shall be fully implemented and remain thereafter.

   Reason: To ensure that an appropriate sustainable drainage system is provided to serve the development in accordance with policy SWDPR 39 of the South Worcestershire Development Plan Review 2026.

4. Prior to the first use / occupation of the development hereby approved, either a bat box (e.g. Ibstock enclosed bat box, Habibat bat box, Schwegler Wall-mounted Bat Shelter 2FE, Schwegler 2F Bat Box) and/or a bird box (e.g. sparrow terrace, Schwegler 1b, vivaro pro Seville, vivaro pro Barcelona) shall be installed within the land ownership of the site. There should be clear flight path to the box without any clutter directly in front of the entrance. Bat boxes should be installed at least 4m above ground-level, facing south (or southwest/southeast), and not placed above windows. Nest boxes for tits, sparrows or starlings should be fixed two to four metres up a tree or a wall. Open-fronted boxes for robins and wrens need to be low down, below 2m, well hidden in vegetation. Bird boxes should face between north and east to avoid strong sunlight.

   Reason: To ensure the development contributes to the conservation and enhancement of biodiversity within the site and the wider area in accordance with policy SWDPR29 of the South Worcestershire Development Plan Review 2026.

NOTES TO APPLICANT

1. Positive and Proactive Statement. No problems have arisen in dealing with this application. The planning application sought an acceptable form of development consistent with the requirements of relevant policies and material considerations. No amendments or alterations were therefore required and no further positive or proactive action was deemed necessary.

Signed:



Ciaran Power
Head of Development Management

Date: 24 August 2026

Note: - This permission refers only to that required under the Town and Country Planning Acts and does not include any consent or approval under any other enactment, byelaw, order or regulation. **In particular this permission is not a Building Regulation Approval. Advice should be sought from the South Worcestershire Building Control on 01684 862223 to ascertain if approval is required under the Building Regulations for the proposed development. Failure to make a Building Regulations application, if required, prior to work commencing on site is an offence under Section 35 of the Building Act 1984 and may result in the authority taking further action.**

WYCHAVON Wychavon District Council, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs. WR10 1PT
T: 01386 565000 DX25934 Pershore www.wychavon.gov.uk

PLANNING APPROVAL NOTICE

TOWN AND COUNTRY PLANNING ACT 1990

Approval - Approval of reserved matters

Application No: W/26/00521/RM

Parish: Honeybourne

Agents Address:

[redacted]

Applicants Address:

[redacted]

Part I – PARTICULARS OF APPLICATION

Statutory Start Date: 19 March 2026

Location: Land At (Os 1103 4392), Bretforton Road, Honeybourne
Proposal: Reserved matters application for appearance, landscaping, layout and scale following grant of permission W/25/01580/OUT for the erection of up to 24 dwellings with detailed access

Part II - PARTICULARS OF DECISION

Wychavon District Council hereby gives notice under the Town and Country Planning Act 1990 (as amended) that **APPROVAL HAS BEEN GRANTED** for reserved matters specified in Part 1, in accordance with the Outline Planning Permission granted and subject to the following conditions (if any):-

CONDITIONS AND REASONS

1. Unless where required or allowed by other conditions attached to this permission/consent, the development hereby approved shall be carried out in accordance with the information (including details on the proposed materials) provided on the application form and the following plans/drawings/documents:-

   P25-3281_DE_001_AA_01
   P25-3281_DE_002_i Housetype Pack v2026
   P25-3281_DE_003_B_01
   P25-3281_DE_001_R_04
   P25-3281_DE_001_B_10
   P25-3281_DE_004_I_01
   P25-3281_DE_001_M_03
   GL2613 SP 01
   GL2613 LP 01F

   Reason: To define the permission in accordance with policies SWDPR01 and SWDPR03 of the South Worcestershire Development Plan Review 2026 and the National Planning Policy Framework.

2. No dwelling hereby approved shall be occupied until the vehicle access, parking and turning facilities for that individual dwelling as shown on Site Layout (drawing no. P25-3281_DE_001_AA_01 have been provided. These areas shall thereafter be retained and kept available for their respective approved uses at all times.

   Reason: In the interests of highway safety in accordance with policies SWDPR06 and SWDPR28 of the South Worcestershire Development Plan Review 2026.

3. No dwelling hereby approved shall be occupied until sheltered and secure cycle parking to comply with the Council's adopted highway design guide has been provided in accordance with details which shall first be submitted to and approved in writing by the Local Planning Authority and thereafter the approved cycle parking shall be kept available for the parking of bicycles only.

   Reason: To promote sustainable travel and reduce car dependence in accordance with policies SWDPR06 and SWDPR28 of the South Worcestershire Development Plan Review 2026.

4. Prior to the occupation of the relevant dwelling(s), evidence shall be submitted to and approved in writing by the Local Planning Authority demonstrating that the dwelling(s) have been constructed in accordance with the approved M4(2) standard or approved alternative arrangement. Such evidence may include Building Regulations completion certificates, compliance certificates issued by the Building Control Body, or a compliance statement prepared by a suitably qualified professional.

   Reason: To ensure the provision of accessible and adaptable dwellings in accordance with Policy SWDPR 17 of the South Worcestershire Development Plan Review 2026 and paragraph 135(f) of the National Planning Policy Framework.

NOTES TO APPLICANT

1. Positive and Proactive Statement. In dealing with this application, the Council has worked with the applicant in the following ways:

   - seeking further information following receipt of the application;

   - seeking amendments to the proposed development following receipt of the application;

   In such ways the Council has demonstrated a positive and proactive manner in seeking solutions to problems arising in relation to the planning application.

Signed:

[redacted]

Ian MacLeod
Director of Planning and Infrastructure

Date: 28 October 2026

Note: - This permission refers only to that required under the Town and Country Planning Acts and does not include any consent or approval under any other enactment, byelaw, order or regulation. **In particular this permission is not a Building Regulation Approval. Advice should be sought from the South Worcestershire Building Control on 01684 862223 to ascertain if**

approval is required under the Building Regulations for the proposed development. Failure to make a Building Regulations application, if required, prior to work commencing on site is an offence under Section 35 of the Building Act 1984 and may result in the authority taking further action.

Honeybourne Parish Council

Report to Council, 10 November 2026

Planning application W/26/02512/PIP: Land off Weston Road, Bretforton

Report of the Clerk

1. Purpose. Wychavon District Council has consulted the Parish Council on an application for Permission in Principle for 4 to 9 dwellings on land off Weston Road. Council is asked to agree the response at Appendix A. Comments are due by 16 November 2026.

2. What is Permission in Principle? Permission in Principle (PIP) is a two-stage route to planning permission for small, housing-led development. It was introduced in 2018 to speed up the planning process. At the first stage, Wychavon Planning decides only whether the site is suitable in principle, and the decision is limited to three things: location, land use and the amount of development. The applicant submits very little at this stage, only an application form, a location plan and the fee, with no designs, layouts or technical reports. If permission in principle is granted, the applicant must apply separately for technical details consent. That second stage is a full application where design, access, drainage, ecology and affordable housing are assessed, but it cannot go back on the decision that the site is suitable in principle. A grant of permission in principle normally lasts three years. This is different from outline planning permission, where Wychavon Planning usually sees technical reports and can attach conditions before deciding. Comments on a PIP application must be based on material planning reasons. Comments that are not will be treated as neutral.

3. The application. The site is 0.39 hectares of enclosed grassland on the north-east side of Weston Road (the B4035), just before the junction with Gloster Ades Road. The applicant agent is AddisonRees Planning Consultancy Ltd. Wychavon's application page lists the parish as Honeybourne and Bretforton, and the Neighbourhood Plan area boundary runs along the edge of the road at this point, so part of the site is in Honeybourne parish. The site is outside the development boundary. Wychavon case officer is Gillian McDermott.

4. Earlier approval nearby. A Permission in Principle for up to 4 homes (W/23/02030/PIP) was approved on Weston Road in February 2024. That site is on the other side of the road, in Bretforton parish. Wychavon's consultee list for that application did not include Honeybourne Parish Council, and we were not consulted. It was approved when Wychavon reported only 2.65 years' housing supply. The supply is now 5.48 years.

5. The applicant's case. The applicant argues that the site should be approved under policy S5(1)(j) of the August 2026 NPPF because there is an unmet housing need and relies on Honeybourne station for sustainable travel. The proposed response sets out why Honeybourne Parish Council disagrees. It rests on the published housing supply and Housing Delivery Test figures, the site being outside the development boundary, and Honeybourne station not meeting the NPPF definition of a well-connected station.

6. Recommendation. That Council agrees the response at Appendix A and that the Clerk submits it to Wychavon on behalf of the Council by 16 November 2026.

Appendix A: Proposed response

Honeybourne Parish Council objects to this application. The site lies partly within the parish of Honeybourne, as shown on Wychavon's own application page and planning map, which the applicant's statement does not acknowledge. Our comments relate to location, land use and amount of development.

1. Principle. Wychavon's own constraints list shows the site is outside the SWDPR development boundary, and on the adopted SWDPR Policies Map the site lies beyond the south-eastern end of the Bretforton

development boundary, along the B4035. Under NPPF (August 2026) policy S5, only the listed forms of development may be approved outside settlements. The applicant relies on S5(1)(j), evidenced unmet need.

2. No unmet need. S5(1)(j) names two circumstances: no five-year housing supply, or a Housing Delivery Test score below 75%. Neither applies. The South Worcestershire Five Year Housing Land Supply Report (June 2026, para 8.1) states that the South Worcestershire councils, including Wychavon, can demonstrate 5.48 years' supply with a 20% buffer. The Housing Delivery Test: 2025 measurement (published 17 August 2026) gives Wychavon a result of 103%. The 4.49 years the applicant quotes comes from an appeal in Malvern Hills (6006301) and is not the published position of the South Worcestershire councils.

The applicant also points to a shortage of affordable housing. This was already known, and the Planning Inspectors considered it when they examined the adopted plan (applicant's para 4.20). The applicant admits that affordable housing cannot be secured at this stage (applicant's para 8.2), so it cannot be counted as a benefit of this application. The application gives no commitment to any affordable homes at this stage.

3. Earlier approval nearby. The applicant refers to nearby approvals. W/23/02030/PIP (up to 4 homes on Weston Road, approved 15 February 2024) was decided when Wychavon's reported supply was 2.65 years, and the officer applied the tilted balance on that basis. That site was 580m from the development boundary and was treated as open countryside. That position no longer applies.

4. Not well-related to the settlement. S5(1)(j)(i) requires the site to be physically well-related to an existing settlement. The applicant describes the site only as "near to" the development boundary and gives no distance. We ask the officer to state the distance from the site to the development boundary and to the services in Bretforton.

5. Honeybourne station. The applicant relies on Honeybourne station (para 4.30). It is not a "well-connected station" as defined in Annex B of the NPPF. It lies in the Evesham Travel to Work Area, which ranks 144th of 228 UK travel to work areas by GVA (118th of the 155 in England) and is outside the top 80. It is served by about 19 trains a day in each direction on weekdays, typically one an hour each way, with gaps of around two hours in the afternoon and evening in the direction of Oxford and London (GWR timetable T6, 17 May to 12 December 2026). The NPPF requires four trains an hour overall or two an hour in one direction throughout the daytime. The applicant puts the station at "under 1.5km". Google Maps gives the walking route from the site to the station as 1.9 miles, about 41 minutes, along Gloster Ades Road and Station Road. That is well beyond the around 800 metre reasonable walking distance in Annex B, so S5(1)(h) is not available either. The station car park is already at capacity, with no funded solution.

6. Flood risk. The constraints list shows medium (1 in 100) surface water flood risk. The applicant calls it "minor" and places it in the south-west corner, where the existing access is.

7. Reservation. Honeybourne Parish Council reserves comment on design, access, drainage, ecology and all other technical matters for the technical details stage.

We ask that permission in principle is refused.

Appendix B: Evidence referred to

The Evidence Pack (two pages) accompanies this report. It contains the documents for evidence items 3, 4, 6, 7 and 8.

No.	What it shows	Source
1	National Planning Policy Framework (August 2026): policy S5 (including S5(1)(h) and (j)) and the Annex B definitions of "well-connected station" and "reasonable walking distance".	gov.uk
2	South Worcestershire Five Year Housing Land Supply Report, June	Wychavon District Council website,

	2026, para 8.1 (5.48 years, 20% buffer).	Planning Policy Monitoring
3	Housing Delivery Test: 2025 measurement, published 17 August 2026. Wychavon: 1,482 homes required, 1,530 delivered, result 103%, no consequence.	gov.uk. Extract attached (Evidence Pack)
4	Wychavon planning register, W/26/02512/PIP: the constraints list (outside the SWDPR development boundary; surface water flood risk 1 in 100 and 1 in 1000; Neighbourhood Plan area, Honeybourne) and the planning map with the NPA Boundaries layer, showing the Neighbourhood Plan area boundary along Weston Road.	Wychavon planning register. Map screenshot attached (Evidence Pack)
5	Delegated report and decision notice for W/23/02030/PIP, 15 February 2024: supply of 2.65 years, site 580m from the development boundary, tilted balance applied.	Wychavon planning register
6	GWR train times T6, 17 May to 12 December 2026: Honeybourne weekday departures (19 in each direction).	gwr.com, Train times. Pages attached (Evidence Pack)
7	ONS Table 2 (travel to work area GVA), 2023: Evesham TTWA £2,573.7 million, ranked 144th of 228 UK TTWAs and 118th of the 155 in England. The 80th in England, Eastbourne, is £5,751.6 million. This is the 2023 data required by NPPF Annex B footnote 72.	ONS, UK GVA and productivity estimates for other geographies, 1998 to 2023 edition (released 22 September 2025). Extract attached (Evidence Pack)
8	Google Maps walking route from the site to Honeybourne station, 3 November 2026: 1.9 miles (41 minutes).	Google Maps. Screenshot attached (Evidence Pack)
9	The applicant's Planning Statement (October 2026), paras 4.7, 4.20, 4.30 and 8.2, and Application Form.	Wychavon planning register

Honeybourne Parish Council: Evidence Pack

W/26/02512/PIP: Land off Weston Road, Bretforton

Evidence numbers match the table at the end of the response.

Evidence 3: Housing Delivery Test 2025, Wychavon

Source: MHCLG, Housing Delivery Test: 2025 measurement, published 17 August 2026 (gov.uk). Wychavon row. It supersedes the 2024 measurement.

Homes	2022-23	2023-24	2024-25	Total	Result	Consequence
Required	508	488	486	1,482		
Delivered	702	334	494	1,530	103%	None

Evidence 4: Wychavon planning map, NPA Boundaries layer

Wychavon planning register, W/26/02512/PIP. The application site is shown in orange. The thin black line along Weston Road is the edge of the Neighbourhood Plan area: Honeybourne parish lies on the north-east side of the line and Bretforton on the south-west side. Wychavon lists the parish of the site as Honeybourne and Bretforton.



Evidence 6: GWR train times T6, Honeybourne (Monday to Friday)

Source: Great Western Railway, T6 London and Oxford to Worcester, Great Malvern and Hereford (The Cotswolds and Malverns line), 17 May to 12 December 2026 (gwr.com, Train times). The Honeybourne row is outlined in red in each extract. Honeybourne weekday departures, from these tables:

Towards Worcester and Great Malvern (19 trains)	Towards Oxford and London Paddington (19 trains)
05:46, 07:38, 08:34, 09:30, 10:31, 11:31, 12:34, 13:29, 14:29, 15:30, 16:31, 17:09, 17:30, 18:36, 19:40, 20:33, 21:31, 22:29, 23:33	05:43, 06:42, 07:28, 07:58, 08:44, 09:41, 10:44, 11:44, 12:43, 13:43, 14:43, 16:43, 17:21, 17:58, 18:34, 18:58, 20:32, 21:33, 23:20

This is typically one train an hour in each direction. Towards Oxford and London there is no train between 14:43 and 16:43 or between 18:58 and 20:32. The NPPF (August 2026) definition of a well-connected station requires at least four trains an hour overall, or at least two an hour in any one direction, throughout the daytime in the normal weekday timetable. Late trains (23:33, 23:20 and 00:47) are on the same timetable pages.

Towards Worcester and Great Malvern: extract of the Monday to Friday table

Notes		MX						CX									A		CE				VS	
Facilities		R		R	R	R	R	R	R	R	R	R	R	R	R	R		R	R	R	R	R	R	R
Kingham	d	0028	·	0719	0814	0911	1011	1112	1215	1310	1410	1511	1611	1649	1711	1800		1817	1851	1921	2014	2111	·	2210
Moreton-in-Marsh	a	0035	0535	0726	0821	0918	1018	1119	1222	1317	1417	1518	1618	1656	1718	1808		1824	1858	1928	2021	2118	·	2217
Moreton-in-Marsh	d	0036	0535	0727	0822	0919	1019	1120	1223	1318	1418	1519	1619	1657	1719	1808		1825	1859	1929	2022	2119	·	2218
Honeybourne	d	0047	0546	0738	0834	0930	1031	1131	1234	1329	1429	1530	1631	1709	1730	·		1836	·	1940	2033	2131	·	2229
Evesham	a	0053	0553	0744	0840	0936	1037	1137	1240	1335	1435	1536	1637	1715	1736	1823		1842	1913	1946	2039	2137	·	2235
Evesham	d	0054	0553	0756	0841	0937	1038	1138	1241	1336	1436	1537	1638	1716	1749	·		1843	1914	1947	2040	2138	·	2236
Pershore	d	0100	0601	0803	0848	0943	1045	1144	1247	1342	1443	1544	1645	1723	1756	·		1850	·	1954	2047	2145	·	2243

Towards Oxford and London Paddington: extract of the Monday to Friday table

Notes		B	CE		C	VS		VS										CX						
Facilities		R	R	R		R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R		R	R
Pershore	d	0528	0622	·	0712	·	0744	·	0830	0927	1028	1129	1229	1328	1429	·		1629	1705	1743	1819	·	1938	2016
Evesham	a	0535	0629	0658	0720	·	0750	·	0837	0934	1034	1136	1235	1335	1435	1537		1635	1711	1749	1825	·	1944	2022
Evesham	d	0536	0635	0700	0721	·	0751	·	0838	0935	1037	1137	1236	1336	1436	1538		1636	1714	1751	1826	1851	1945	2024
Honeybourne	d	0543	0642	·	0728	·	0758	·	0844	0941	1044	1144	1243	1343	1443	·		1643	1721	1758	1834	1858	·	2032
Moreton-in-Marsh	a	0553	0653	0714	0739	·	0809	·	0855	0952	1054	1154	1253	1353	1453	1553		1654	1732	1809	1844	1909	1959	2042
Moreton-in-Marsh	d	0554	0654	0715	0740	·	0810	·	0856	0953	1055	1155	1254	1354	1454	1554		1655	1748	1819	1847	1910	2000	2045
Kingham	d	0602	0702	0723	0748	·	0818	·	0904	1001	1103	1203	1302	1402	1502	1602		1703	1757	1828	1856	1918	2008	2053

Evidence 7: Travel to Work Area GVA, 2023 (Evesham)

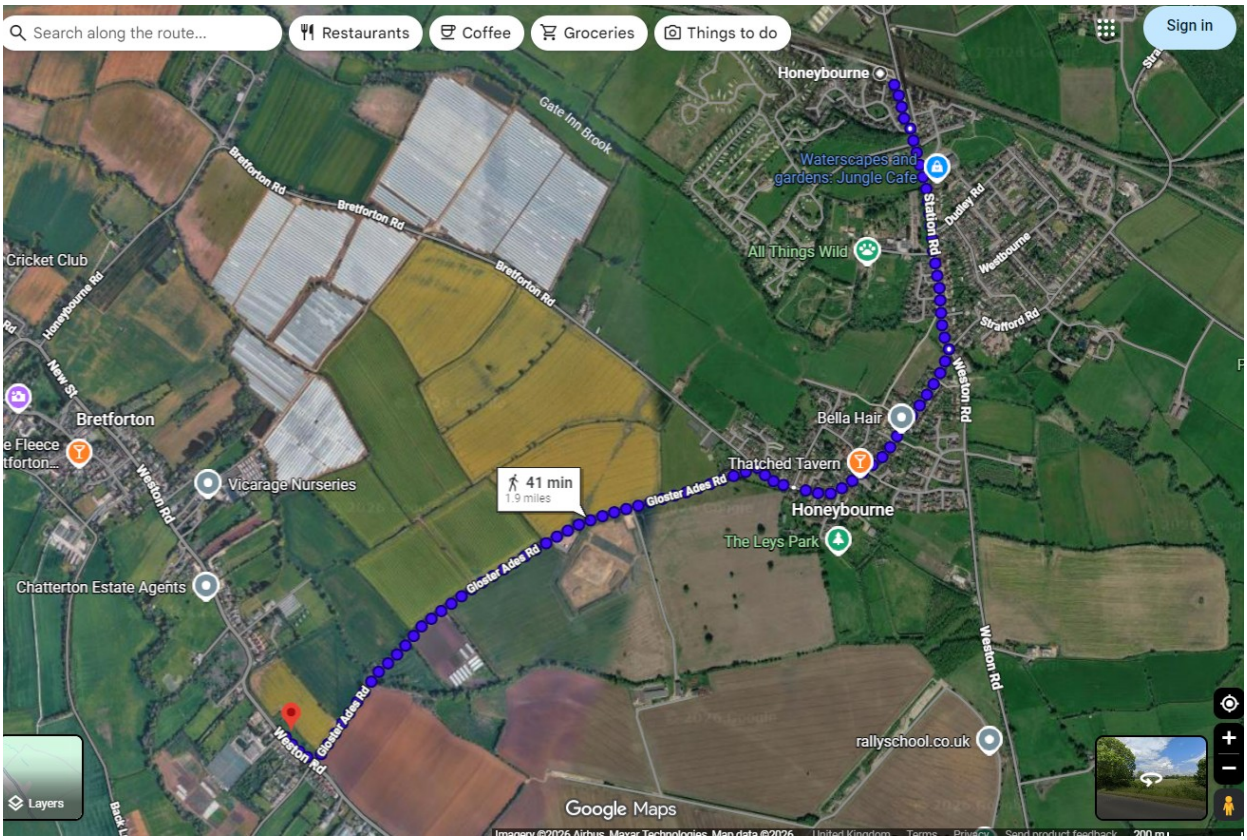
Source: ONS, UK GVA and productivity estimates for other geographies, 1998 to 2023 edition (released 22 September 2025), Table 2: travel to work areas, GVA, £ million. NPPF Annex B footnote 72 requires the 2023 data.

Travel to Work Area	GVA 2023 (£m)	Rank, UK (of 228)	Rank, England (of 155)
Evesham (E30000205)	2,573.7	144	118
80th in England: Eastbourne	5,751.6	91	80

To be in the top 80 in England, Evesham would need more than twice its present output.

Evidence 8: Google Maps walking route from the site to Honeybourne station

Google Maps, 3 November 2026: 1.9 miles, 41 minutes, along Gloster Ades Road and Station Road. The applicant says the station is “under 1.5km” from the site.



Background note for councillors

Application W/26/02386/FUL: temporary National Gas construction accesses, B4035 Weston Road

Why the response asks for conditions rather than objecting

- The new gas pipeline between Wormington and Honeybourne is being built under National Gas's permitted development rights. The Council is not being asked whether the pipeline goes ahead.
- Only the two accesses onto the B4035 need planning permission, because it is a classified road.
- The B4035 is part of the county's Advisory Lorry Route. The Health and Safety Executive has said it does not advise against the application.
- An objection based on lorry numbers alone is unlikely to carry weight. The most useful thing the Council can do is ask for conditions that reduce the impact: time limit, lorry routing, delivery times, speed limit and reinstatement.

Key facts from the application

Item	Detail
Site	B4035 Weston Road, about 1.5km south-west of Bretforton, next to the National Gas Honeybourne compound
Applicant	National Gas Transmission (agent: Arcadis)
Duration	Transport Statement: built from February 2027, removed September to October 2027. Planning Statement: two years, to Q1 2029
Pipeline works	April to September 2027 (about 6 months)
Busiest month	June 2027: about 22 two-way HGV movements and 100 light vehicle movements a day (Planning Statement says 30 HGV)
Road traffic	About 3,900 vehicles a day on the B4035; no injury collisions in five years
Traffic control	Temporary traffic lights; 40mph limit temporarily extended (subject to separate approval)
Removals	One mature oak (grade B), 57m of hedgerow on one side and part of a second hedge
Reinstatement	Hedgerows replanted, replacement heavy standard oak, off-site biodiversity net gain units
Flood risk	Flood Zone 1; small surface water risk along the ditch north of the road

Where to check: the Transport Statement is on the Wychavon planning portal. The speed survey is on printed page 8, the construction programme and lorry numbers on printed page 10, and the summary on printed page 16.

Honeybourne Parish Council

Planning consultation response: draft for approval at the meeting on 10 November 2026

Application: W/26/02386/FUL

Location: Street Record, Weston Road, Bretforton

Proposal: Construction of 2no. temporary construction access points located on both sides of the B4035 Weston Road, to provide access into the pipeline and easement area for the West Import Resilience Project

Planning officer: Charlotte Barry, Wychavon District Council. **Comments due:** 24 November 2026

Proposed response

Honeybourne Parish Council has considered this application and has no objection to the principle of the temporary accesses, on the basis that the permission is strictly temporary and the following conditions are applied.

1. **Time limit and reinstatement.** The application documents give different periods for the accesses. The Transport Statement says they would be built from February 2027 and removed by October 2027. The Planning Statement and covering letter seek two years, to Q1 2029. The Council asks the Local Planning Authority to clarify the period and to limit the permission accordingly, with removal and full reinstatement by a fixed date. If a longer period is not justified, the Council would expect the shorter programme to apply.
2. **Construction traffic.** The Traffic Management Plan and Construction Environmental Management Plan have not been submitted with the application. The Council asks that both are approved before any work starts and that they include: HGV routing that keeps construction traffic out of Honeybourne and Bretforton villages; deliveries and workforce arrivals and departures kept outside the morning and evening peak hours (the application only says this will be done where reasonably practicable, so the Council asks that it is made a requirement); and controls on working hours, dust, noise and mud on the highway. The Transport Statement forecasts 22 two-way HGV movements a day at the busiest time and the Planning Statement says 30. The Council asks for this to be clarified and for a daily limit to be set.
3. **Highway safety.** The visibility splays rely on a temporary extension of the 40mph limit, which is subject to separate approval. Surveys recorded 85th-percentile speeds of 49.9mph within the existing 40mph limit. The Council asks that the speed limit order is in place, with signage, before the accesses are first used, and that the County Highways Authority is satisfied with the arrangements.
4. **Hedgerow and tree reinstatement.** The Council asks that reinstatement is secured by condition, using good-quality, well-established hedge stock (not the smallest whips) planted at a density that gives effective cover within a reasonable time. Failures should be replaced during an establishment period. The replacement oak should be a heavy standard of the same species, with aftercare. The off-site biodiversity net gain units should be secured before work starts.
5. **Lighting and public rights of way.** Any temporary lighting should be kept to a minimum and directed away from the retained hedgerows. The nearby public footpaths should be kept open and safe throughout.

These comments are based on highway safety, landscape and ecology, which are material planning considerations.