HONEYBOURNE PARISH COUNCIL

Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
Tuesday 10th November 2026 at 7.15pm at Honeybourne Village Hall, Harvest Close, Honeybourne WR11 7RH

Parish Councillors are hereby summoned to attend.
The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item26/811 (a) below. Members of the public are welcome to address Council with regard to items on the agenda or for future meetings, however this is not an opportunity for wider debate and the opportunity to speak is limited to 3 minutes per person, the open session will last for no longer than 15 minutes subject to the Chairman discretion. There is no expectation on the council to respond to any comments made at this time.

Agenda

26/808 Apologies
To receive apologies from absent members and record the reason for absence.

26/809 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -
a) Keep their Register of Interests form up to date;
b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

26/810 To consider any dispensations
Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

26/811 Open Session – Participation to hear from:
a) Members of the public
b) Supporting organisations, e.g., South Worcestershire Policing Team etc.
c) Worcestershire County Councillor – H Robson (Littletons division)
d) Wychavon District Councillors- J Ciotti and H Robson

26/812 Adoption of minutes
I. To approve adoption of the minutes of the Parish Council Minutes – 13th October 2026
Minutes have been previously circulated but also attached (**Appendix 1 pages 6- 16)**

26/813 Chairman's Report (For information only) - A verbal report may be given.

26/814 Parish Clerk's Report (For information only)
To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting

a) Wychavon Community Resilience Grant – Independent Energy Assessment	The Clerk has submitted an application to the Wychavon Community Resilience Grant (Community Building Energy Resilience) for funding towards an independent energy assessment of the pavilion, to obtain independent information on whether solar panels or other energy measures are appropriate. The outcome of the application is awaited. An independent assessor has been found who will be able to provide the assessment.

b) Police and Crime Commissioner – Town and Parish Council Survey 2026	The Clerk has submitted Members' collective comments online to the Police and Crime Commissioner for West Mercia as part of the annual Town and Parish Council Survey.
c) Station Road – Speeding Concerns	The Clerk has asked West Mercia Police to carry out a further speed data collection exercise on Station Road. The police have passed the request to their Road Safety Team and advised that there is currently no recent speed data for Station Road near Ranch Caravans. They also advised that enforcement activity has continued in the area this year, with Weston Road visited by both the Safety Camera Van and motorcycle enforcement officers on 27 occasions. The police advised that two weeks is the standard collection period for speed data and that a longer period would not make a difference, as an average is taken. The local Safer Neighbourhood Team hopes to carry out speed enforcement on Station Road using a TruCam device and will let the Clerk know once it has been done. The Clerk has also asked County Councillor Hannah Robson whether Worcestershire County Council can place a speed data box on Station Road. Cllr Robson advised that Station Road is on the list, but only one officer covers the whole of Worcestershire.
d) Highways – Gully, Shinehill to Buckle Street	The Clerk has reported to Worcestershire County Council Highways that the gully between Shinehill and Buckle Street requires clearing.
e) Highways – Road Markings, Weston Road	The Clerk has raised with County Councillor Hannah Robson the need for the road markings on Weston Road to be renewed.
f) Arrow Valley Solar (EN0110033) – Consultation Response	The Clerk has submitted the Council's response to Arrow Valley Solar's public consultation, and Arrow Valley Solar's team has acknowledged receipt.
g) Local Council Award Scheme (LCAS) – Silver Application	The Clerk has submitted the Council's application for the Local Council Award Scheme Silver Award. The outcome is expected in five to six weeks.
h) Cotswold District Council Regulation 19 Local Plan – Supplementary Representation Submitted	The Clerk has submitted the Council's supplementary representation to Cotswold District Council's Regulation 19 consultation on its Local Plan 2026–2043, via its online portal, ahead of the extended deadline of 3rd November 2026. The representation responds to the newly published transport evidence and sets out the Council's position that Honeybourne's railway station, station car park and local roads should not be relied upon to support growth at Mickleton.
i) School Street – Grass Verge	Following concerns raised by residents about vehicles parking on the grass verge by The Manor House, the Clerk visited the site on 28th October 2026 and has asked County Councillor Hannah Robson to ask Worcestershire County Council to establish who owns, and is responsible for, the verge. A further update will be given when a response is received.
j) Safer Neighbourhood Team – Drop-in Session	The Clerk has publicised on the Council's website and Facebook page that the Safer Neighbourhood Team would hold a drop-in session outside the Co-op, Honeybourne, on Tuesday 3rd November 2026, 1:00pm to 1:30pm, for residents to raise concerns and find out what the team is doing to tackle local issues.
k) The Leys – Ground Cracking	The contractor has completed the backfilling works at The Leys. The Clerk has inspected the site and found the cracking to be localised desiccation cracking within open grassed areas, with nothing requiring further action. The cracking was caused by the dry summer weather and is expected to close with the autumn and winter rain. The Clerk has responded to a resident who raised concerns, and the site will continue to be monitored.

26/815 Correspondence, Circulation Received

a) Public Notice – Temporary Road Closure Order Made, U45017 School Street	Notice received from Worcestershire County Council under the Road Traffic Regulation Act 1984 that the (U45017 School Street, Honeybourne) (Temporary Closure) Order 2026 has been made. The order closes part of U45017 School Street, from its junction with Corner Farm Drive to its junction with Reades Piece, for remedial utility works by Severn Trent Water. Access is permitted to any land or premises fronting the highway where there is no other form of access, and to allow the works to be undertaken. The alternative route is High Street and School Street (part), and vice versa. **The works have been put back to 24th January 2027. The anticipated duration is 1 day, within a maximum permitted duration of 18 months.**

b) West Mercia Police Economic Crime unit	Monthly Bulletin Oct 2026 (Circulated to Councillors)
c) Worcestershire Local Government Reorganisation – Update	Correspondence received from WCALC reporting that on 29th October 2026, following its review of Local Government Reorganisation, the Government announced that it is minded to proceed with creating two new unitary authorities for the north and south of Worcestershire. No final decision has been made. There will be a period of at least three weeks during which interested parties are invited to make representations, and the Government is due to announce a final decision before Christmas. Local elections in May 2027 will go ahead on existing council boundaries. If the decision is confirmed, the timetable will change, with shadow unitary authority elections in May 2028 and Vesting Day on 1 April 2029.
d) WCALC Annual General Meeting	Invitation received to WCALC's 27th Annual General Meeting and November Event on Thursday 26th November 2026, from 4.00pm, at Worcestershire Young Farmers Headquarters, Shires Farm, Hawford, Worcester WR3 7FH. The invitation is for two councillors and the Clerk. Councillors wishing to attend should let the Clerk know.

26/816 Finance

a) **To approve schedule of payments for November 2026** including invoices to be paid and invoices paid as a matter of urgency. Schedule of payments to follow.

b) **October bank reconciliation** – To approve reconciliation. **(Appendix 2 – page 17)**

c) **Friends of St Ecgwin's Church Grant – Repayment of Unspent Balance** – Council to note that the Friends of St Ecgwin's Church have repaid the unspent balance of £67.84 from the 2026/27 grant award, although Council had asked that it be used towards items for the Remembrance "Ribbons" project. The Friends advised that, as a registered charity, they are not able to spend money that does not support their charitable object, which is tied to the conservation of the church, and that the Remembrance projects are put together by the Fabric Team using donated materials. **(For noting)**

26/817 Committee & Working Groups reports

To receive minutes of meetings from Council and committees & working groups held since the last Council meeting (if any).

a) **Neighbourhood Plan Steering Group meeting -** Councillors to note that the next meeting of the NDP Review Steering Group will be held on Thursday 12th November 2026 at 6:30pm.

26/818 Environment & Community Wellbeing

a) **Christmas Raffle Hamper Contributions** – Councillors are reminded to bring their contributions for the Christmas raffle hamper to the Council meeting on 10th November 2026. The hamper will be a prize in the raffle at the Christmas switch-on event on 4th December 2026.

b) **GWR Poppy Train – Armistice Day Wreath Presentation**
Council to note that the Great Western Railway Poppy Train will call at Honeybourne Station (Platform 2) at 07.57, departing 07.58, on Armistice Day, Wednesday 11th November 2026, the day after the Council meeting, with wreaths transported to London Paddington and laid at the War Memorial. The Chairman will present a wreath on behalf of the Parish Council.

c) **Christmas Switch-On Event - Marquee Assistance** - Councillors are reminded that help is needed to erect the marquee on Friday 4th December 2026 at 10am and to dismantle it on Saturday 5th December at 10am. Mince pies and hot drinks will be provided for the volunteers.

d) **Honeybourne Harriers – Return of Children's Football Kit –** Council to note that Honeybourne Harriers, which received a grant from the Council some time ago, no longer exists

and has returned its children's football kit to the Council. The kit has no branding. Council to consider whether to (a) donate the kit to Honeybourne Primary Academy, or (b) offer it to a local football club that can make use of it.

e) **Christmas Food Collection –** Council to note that the Clerk has made enquiries about a possible one-off food collection in Honeybourne over the Christmas period. The church advised that it does not run a collection or link with a food bank in the village. Caring Hands, which helps people in need in and around Evesham, has confirmed that it supports people from Honeybourne and that donations can be signposted to it. Anyone enquiring will be directed to Caring Hands and asked to donate non-perishable food. (For noting)

26/819 Planning

a) **Buckle Street – W/26/01732/OUT – Response Submitted.**
The Council's response to the additional information received from the applicant has been submitted to Wychavon District Council, confirming that the Council's objection stands.

b) **Bretforton Road – W/26/00521/RM – Response Submitted** –
The Council's response to the further amended plans for 24 dwellings at Land at Bretforton Road has been submitted to Wychavon District Council. The response notes that the changes relate mainly to highways and that the Council's earlier response of 9th August 2026 is unchanged. It asks the applicant to deliver the community orchard as shown, to confirm the housing mix and its compliance with Policy H2 of the Honeybourne Neighbourhood Plan, and to notify the Council when the Landscape and Ecological Management Plan is submitted.

26/820 Planning Decisions – Council to note the following decisions from Wychavon District Council:

Application Reference	**Location**	**Proposal**
a) W/25/02384/FUL	12 Harvard Avenue, Honeybourne	Detached 3- bedroom self- build
Decision: Approved **(Appendix 3 pages 18- 23)**		
b) W/26/01603/HP	43 Fallow Field Honeybourne	Demolish conservatory and erect single storey rear extension
Decision: Approved **(Appendix 4 pages 24- 25)**		
c) W/26/00521/RM	Land at Bretforton Road, Honeybourne	Reserved matters for up to 24 dwellings
Decision: **Approved (Appendix 5 pages 26 - 28)**		

26/821 Planning Application – To consider the following application and agree the Council's response to Wychavon District Council

Application Reference	**Location**	**Proposal**
I. W/26/02043/HP	7 China Corner, Honeybourne, Evesham, WR11 7PH	Two storey rear extension
Application Reference	**Location**	**Proposal**
II. W/26/02512/PIP	Land At Os 0990 4303, Weston Road, Bretforton	Permission in Principle for the construction of a minimum of 4 and maximum of 9 dwellings **(Appendix 6 pages 29- 34)**
III. W/26/02386/FUL	Street record, Weston Road, Bretforton	Construction of 2no. temporary construction access points located on

		both sides of the B4035 Weston Road, to provide access into the pipeline and easement area for the West Import Resilience Project **(Appendix 7 pages 35-36)**

26/822 Members are reminded to notify the Clerk of any items for discussion for the next Council meeting by 27th November 2026

26/823 Date of Next Meeting

Next Parish Council Meeting, 8th December 2026, 7.15pm at Honeybourne Village Hall

Linda Stanton
Parish Clerk
4th November 2026

*Supporting documents can be viewed on the Parish Council website.

Council Members: Cllrs H Jobes (Chair) B Dubb (Vice-Chair), A Attridge, C Clear, G Clelland, A Galeckyj A Mathias, J Mellor, S Sidwell and S Walsh